

CALL TO ORDER

The regular meeting of the Supervisor and Board of Trustees of Wheeling Township, for May 26, 2026 was held in the Paula Ulreich Meeting Room, in the Township of Wheeling, 1616 North Arlington Heights Road, Arlington Heights, Illinois. Supervisor Zeller Brauer called the meeting to order at 7:00 p.m.

ROLL CALL

Clerk Gauza called the roll and the following members were present, Supervisor Maria Zeller Brauer, Trustee John Geier, Trustee Lorri Grainawi, Trustee Trisha Chokshi, Trustee Sheri Williams and Clerk Joanna Gauza.

Also in attendance: Wheeling Township Assessor Ken Jochum, and Wheeling Township Director of Finance and Administration Regina Stapleton.

Absent: Wheeling Township Attorney Ross Secler

PLEDGE OF ALLEGIANCE

Supervisor Zeller Brauer led those assembled in the Pledge of Allegiance.

CITIZENS TO BE HEARD

None

PRESENTATION

Supervisor Zeller Brauer acknowledged that June is PRIDE Month. A Proclamation proclaiming June as PRIDE Month was read.

MOTION #1: APPROVAL OF THE MINUTES OF THE REGULAR BOARD MEETING ON APRIL 28, 2026

Motion by Supervisor Zeller Brauer, seconded by Trustee Geier, to approve the minutes of April 28, 2026 Regular Board Meeting.

VOICE VOTE: All Ayes: Motion Carried.

AUDIT

MOTION #2: AUDIT FOR ROAD MANAGEMENT FUND

Motion by Trustee Grainawi, seconded by Trustee Williams, to approve batch #4/30/26, #5/8/26 and #5/26/26 against the Road Management Fund, in the amount of \$6,822.72 to be paid.

ROLL CALL VOTE: AYES: Grainawi, Williams, Geier, Chokshi, Zeller Brauer
NAYS: None.... Motion #2 Carried.

MOTION #3: AUDIT FOR CEMETERY FUND

Motion by Trustee Grainawi, seconded by Geier, to approve batch #052626 against the Cemetery Fund, in the amount of \$628.62 to be paid.

ROLL CALL VOTE: AYES: Grainawi, Geier, Chokshi, Williams, Zeller Brauer
NAYS: None.... Motion #3 Carried.

MOTION #4: AUDIT FOR TOWN FUND

Motion by Trustee Grainawi, seconded by Trustee Chokshi, to approve batch #4/30/26, #5/6/26, #5/8/26 and #5/26/26 against the Town Fund in the amount of \$191,556.88 to be paid.

ROLL CALL VOTE: AYES: Grainawi, Chokshi, Geier, Williams, Zeller Brauer
NAYS: None.... Motion #4 Carried.

REPORTS

SUPERVISOR: Supervisor Zeller Brauer reported:

- Attended the Shelter Youth and Family Services (township funded agency) open house on April 29.
- Met with Trustee Choksi on May 11 for a tour of the township and lunch. Regina will be scheduling time with Trisha to continue her onboarding.
- Stopped in to meet volunteers at a training for the Home Delivered Meals program on May 8.
- Made an appearance at the TOCC Administrators' meeting on May 13.
- Led a donor tour of the food pantry and senior services on May 18.
- Met with members of the Visually Impaired Support group on May 22.

- Ongoing Meetings and Projects:
- Meet weekly with Vicarious to discuss marketing and communications for the Township, MHB and the Assessor. Be sure you have signed up for the monthly eNewsletter! We are gaining new followers each week and the May issue was well received.
- Meet weekly with Julie V. and Regina S. to discuss GA/EA and the food pantry. Julie is working on a strategic growth plan for the food pantry. This includes writing grants for capital projects, working with GCFD to get more food donations, and working with staff to expand appointment schedule. Julie is scheduled to present to the board at the July board meeting.

ASSESSOR: Assessor Jochum reported:

- TAX YEAR 2025
- The Board of Review has concluded its final determinations and has sent taxpayers result letters. Any changes will be reflected in the bill normally due in August. Tax bills will likely not be on time this year.
- Certificates of Error are gradually being processed by the Treasurer however many thousands are still outstanding.
- TAX YEAR 2026
- We are initiating a new appeal process utilizing what we learned during our Tax Year 2025 process experiment. This new process will allow taxpayers to appeal at both the County Assessor and the Board of Review with one stop, physically or electronically, at the Township Assessor office. Rather than having 2400 people visit our office twice only one contact will be necessary allowing our staff to handle increased volume and duties which had, in the past, been handled at the County level.
- Constituents will use a NEW email to appeal; appeal@wheelingtowndship.com.
- The use of this email will also allow for a level of automated response and more efficient follow-up.
- While we anticipate that the Township will open for appeals at the County Assessor in mid-August, this new process allows us to begin taking pre-files immediately. We already have some pre-filed appeals in house ready to be analyzed and submitted.
- OTHER ACTIVITY
- The seminar, "WHY ARE MY PROPERTY TAXES GOING UP?" was conducted in Palatine on May 20, 2026 with approximately 100 attendees. Assessors from Wheeling, Elk Grove, Palatine and Barrington Townships conducted the seminar.
 - A seminar will be held in the Wheeling Township conference room on Wednesday June 17, beginning at 6:30.
- Our office is in the process of assembling contact information to place in Constant Contact so that we can significantly improve our direct communication with constituents. We anticipate a list of approximately 2k.

MENTAL HEALTH BOARD: Trustee Grainawi reported:

- Updated remote attendance policy
- Discussed funding applications

ADMINISTRATOR'S REPORT: Administrator Stapleton reported:

WHEELING TOWNSHIP MINUTES OF REGULAR MEETING MAY 26, 2026

- Township of Illinois (TOI) Conference is November 9-11. Please let me know if you are interested in attending by July 28. Early bird registration closes on August 3.
- We had the catalytic converter stolen from the Food Pantry truck and bus # 70. I am working with the Police and the insurance company.
- Stats for April 2026
 - 1,994 rides – 964 non-medical, 1,030 Medical, (Disabled 250 rides)
 - 967 - meals delivered
 - 618 - visits to the Food Pantry – 1,234 people, 302 Children, and 571 Seniors

ANNOUNCEMENTS

- June 5, 2026 - Veterans Assistants Commission of Cook County 10 am via Zoom
- June 10, 2026 - Wheeling Township Mental Health Board Meeting, 7:00 pm
- June 19, 2026 - Township Closed, Juneteenth
- June 23, 2026 - Wheeling Township Board Meeting, 7:00 pm
- June 26, 2026 - Deep Dive into Medicare 10 am via Zoom
- July 3, 2026 - Township Closed, Independence Day
- July 8, 2026 - Wheeling Township Mental Health Board Meeting, 7:00 pm
- July 28, 2026 - Wheeling Township Board Meeting, 7:00 pm

DISCUSSION AND COMMENTS FROM TRUSTEES:

Trustee Williams:

- had positive feedback on Mental Health Proclamation
- met with Trustee and Bonnie to brainstorm ideas about food pantry and communicate with Julie to meet the needs of residents
- the Board discussed expanding the food pantry

Trustee Geier:

- rode along with the bus and it was fantastic

MOTION #5: ADJOURNMENT

Motion by Supervisor Zeller Brauer seconded by Trustee Williams to adjourn.

VOICE CALL VOTE: All Ayes.... Motion #5 Carried.

The meeting for Tuesday, May 26, 2026, was declared adjourned at 7:45 p.m. The next scheduled regular board meeting is set for Tuesday, June 23, 2026, at 7:00 p.m.

WHEELING TOWNSHIP MINUTES OF REGULAR MEETING MAY 26, 2026

Joanna M. Gauza
Wheeling Township Clerk