

CALL TO ORDER

The regular meeting of the Supervisor and Board of Trustees of Wheeling Township, for June 23, 2026 was held in the Paula Ulreich Meeting Room, in the Township of Wheeling, 1616 North Arlington Heights Road, Arlington Heights, Illinois. Supervisor Zeller Brauer called the meeting to order at 7:05 p.m.

ROLL CALL

Clerk Gauza called the roll and the following members were present, Supervisor Maria Zeller Brauer, Trustee John Geier, Trustee Trisha Chokshi, Trustee Sheri Williams and Clerk Joanna Gauza.

Also in attendance: Wheeling Township Assessor Ken Jochum, and Wheeling Township Director of Finance and Administration Regina Stapleton.

Absent: Trustee Lorri Grainawi, Wheeling Township Attorney Ross Secler

PLEDGE OF ALLEGIANCE

Supervisor Zeller Brauer led those assembled in the Pledge of Allegiance.

CITIZENS TO BE HEARD

Bonnie: doing traffic initiative, did distractive driving in April. Doing outreach reduces accidents.

MOTION #1: APPROVAL OF THE MINUTES OF THE REGULAR BOARD MEETING ON MAY 26, 2026

Motion by Trustee Chokshi, seconded by Trustee Geier, to approve the minutes of May 26, 2026 Regular Board Meeting.

VOICE VOTE: All Ayes: Motion Carried.

AUDIT

MOTION #2: AUDIT FOR ROAD MANAGEMENT FUND

Motion by Trustee Williams, seconded by Trustee Chokshi, to approve batch #5/28/26, #6/12/26 and #6/23/26 against the Road Management Fund, in the amount of \$11,326.84 to be paid.

ROLL CALL VOTE: AYES: Williams, Chokshi, Geier, Zeller Brauer
NAYS: None.... Motion #2 Carried.

MOTION #3: AUDIT FOR CEMETERY FUND

Motion by Trustee Williams, seconded by Geier, to approve batch #062326 against the Cemetery Fund, in the amount of \$715.51 to be paid.

ROLL CALL VOTE: AYES: Williams, Geier, Chokshi, Zeller Brauer
NAYS: None.... Motion #3 Carried.

MOTION #4: AUDIT FOR TOWN FUND

Motion by Trustee Williams, seconded by Trustee Geier, to approve batch #5/28/26, #6/12/26, #6/22/26 and #6/23/26 against the Town Fund in the amount of \$268,757.74 to be paid.

ROLL CALL VOTE: AYES: Williams, Geier, Chokshi, Williams, Zeller Brauer
NAYS: None.... Motion #4 Carried.

REPORTS

SUPERVISOR: Supervisor Zeller Brauer reported:

- Along with Regina Stapleton, attended a meeting with Avis Meade, Communications and Outreach Manager for the Village of Arlington Heights on June 4. The VAH used Revise to redesign their website and, although our meeting was cut short, Ms. Meade had positive insights into working with Revise and offered to answer any questions we have along the way as we redesign the Township website.
- Attended the Buffalo Grove Pride Parade on June 6 with Trustees Chokshi, Grainawi, and Williams. We also invited our funded agencies for both the Township and the MHB. Northwest CASA and Journeys The Road Home walked with us. Thank you to John Messina for driving the bus and to Lynndah Lahey for taking care of all the logistics.
- Along with Julie Villarreal, met with members of Wheeling School District 21 Social Services team to discuss how we can support their students and families more effectively.
- Attended the kick-off meeting with new web designer, Revise, on June 16. The new website is scheduled to launch in January 2027.
- Attended the TRIP meeting on 06/18.
- Attended the TOCC Annual Meeting on June 18 with Trustees Chokshi, Geier, and Williams, along with staff members Lynndah Lehey, Regina Stapleton and Julie Villarreal.

Ongoing Meetings and Projects:

- Meet weekly with Vicarious to discuss marketing and communications for the Township, MHB and the Assessor. We continue to see increased interest in social media and eNewsletter. In the fall, Vicarious will be taking over the design and layout of the print newsletter.

- A big thank you to the staff, led by Julie Villarreal, for their hard work and creativity in getting the donated coolers from AHSD 25 into the food pantry.

Miscellaneous:

- Congratulations to Trustee Grainawi who was recently elected president of the MHB.

ASSESSOR: Assessor Jochum reported:

- TAX YEAR 2025
- The following are estimated results of appeals efforts at both major agencies:
- Cook County Assessor 19.5% changed
- Cook County Board of Review 53.5% changed
- The County Treasurer has made significant strides paying Certificates of Error. Certificates of Error are refunds paid to property owners due to mistakes in the assessment process. It should be noted that these refunds, even though due to a mistake, will be recharged to all property owners who will thereby pay for Assessor mistakes as a result of Recapture Act legislation.
- TAX YEAR 2026
- We still anticipate opening for Assessor appeals in August however our new pre-file process is in operation and we have approximately 100 appeals in house at the moment.
- Constituents, if appealing by email, will use the following NEW email:
- appeal@wheelingtowship.com
- We will not be submitting appeals for condominiums.
- OTHER ACTIVITY
- We held the fourth Assessor information session at Wheeling Township which followed similar meetings in Barrington, Palatine and Elk Grove Townships. Our session suffered the poorest attendance of any of the sessions undoubtedly due to the limited contacts our office currently has by email. Our efforts to build a Constant Contact list will likely improve future results as well as closer communication with our municipalities.
- Our second series of seminars will begin after appeals season.

MENTAL HEALTH BOARD: Trustee Grainawi reported:

- Conducted Board Officer Elections
 - Officer Terms effective July 1, 2026 – June 30, 2027
 - President: Lorri Grainawi
 - Vice President: John Lubbe
 - Secretary: Bill Dixon
- Adopted and Approved Requirements and Guidelines for Allocation of Funds

- Which will be available for funding applicants to review ahead of submitting their applications
- Discussed Content for the Notice of Funding Availability
 - To be approved in July
- Discussed Content for Next Funding Application Cycle
 - To be formally approved at the July Meeting
- Noted Delay in Cook County's Second Tax Disbursement
 - Members inquired how/if the delay will impact the CMHB, and whether the CMHB is eligible for the Cook County's Property Tax Bridge Fund loan

ADMINISTRATOR'S REPORT: Administrator Stapleton reported:

- The Township of Illinois (TOI) Conference is November 9-11. Please let me know by July 28 if you are interested in attending. Earlybird registration closes on August 3.
- The Summer newsletters will be delivered to homes the week of July 6.
- On June 2, Linda Hallett and I met with the Cemetery Trustees. The Cremation Gardens are available for purchase. We are still looking for an additional trustee.
- TOI has now partnered with Amazon, and we have Amazon Business Prime for free.
- On June 5, Supervisor Zeller Brauer and I met with Avis Meade, VAH Communication and Outreach Manager, to discuss REVISE, which designed the VAH website. They are happy with REVISE.
- On June 16, we held our kickoff meeting with REVISE and our website designer. We will have our first look at a website shell in August; we are very excited!
- On June 16, Ted Ward, outside engineer from Spaceco, and I met with Michael Fazio, Cook County Building and Zoning Deputy Commissioner. We met to discuss any issues with the unincorporated roads. We did talk about 127 Hill St, Mt Prospect. He agrees there is an issue, but it is out of Cook County Building and Zoning's hands and lies with the court system.
- On June 18, Lynndah and I attended the TRIP meeting via Zoom.
- On June 18, I also attended the TOCC Symposium at the Rosemont Conference Center.
- Stats for May 2026
 - 1,825 rides – 903 non-medical, 922 Medical, (Disabled 252 rides)
 - 897 - meals delivered
 - 572 - visits to the Food Pantry – 1,395 people, 289 Children, and 534 Seniors

NEW BUSINESS:

MOTION #5: APPROVAL-UCIS LOCATING SERVICES AGREEMENT

Motion by Supervisor Zeller Brauer, seconded by Trustee Williams, to approve the UCIS Locating Services Agreement.

ROLL CALL VOTE: AYES: Zeller Brauer, Williams, Geier, Chokshi
NAYS: None.... Motion #5 Carried.

ANNOUNCEMENTS

- July 3, 2026 - Township Closed, Independence Day
- July 8, 2026 - Wheeling Township Mental Health Board Meeting, 7 pm
- July 15, 2026 - Gary Midkiff - The Brilliance of Abraham Lincoln, 10 am via Zoom
- July 28, 2026 - Wheeling Township Board Meeting, 7:00 pm
- July 30, 2026 - Brian Winters - Predators of Illinois's Past, 10 am via Zoom
- August 12, 2026 - Wheeling Township Mental Health Board Funding Hearings, 6 pm
- August 25, 2026 - Wheeling Township Board Meeting, 7 pm

MOTION #6: ADJOURNMENT

Motion by Supervisor Zeller Brauer seconded by Trustee Williams to adjourn.

VOICE CALL VOTE: All Ayes.... Motion #6 Carried.

The meeting for Tuesday, June 23, 2026, was declared adjourned at 7:40 p.m. The next scheduled regular board meeting is set for Tuesday, July 28, 2026, at 7:00 p.m.

Joanna M. Gauza
Wheeling Township Clerk