

CALL TO ORDER

The regular meeting of the Supervisor and Board of Trustees of Wheeling Township for November 23, 2010, was held in the Lower Level Meeting Room of the Township of Wheeling, 1616 North Arlington Heights Road, Arlington Heights, Illinois. Supervisor Schroeder called the meeting to order at 8:06 p.m.

ROLL CALL

Clerk Ulreich called the roll and the following members were present: Supervisor Michael Schroeder, Trustee Michael Domrzalski, Trustee Ruth O'Connell, Trustee Kathy Penner and Trustee Joanne Schultz.

Also in attendance: Wheeling Township Highway Commissioner Scott Saewert, Wheeling Township Assessor Dan Patlak, Wheeling Township Collector Ken Jochum, Wheeling Township Attorney Nanci Rogers, and Wheeling Township Director of Administration and Finance Josephine Stellato.

PLEDGE OF ALLEGIANCE

Those assembled joined in saying the Pledge of Allegiance.

MOTION #1: APPROVAL OF MINUTES OF REGULAR MEETING – OCTOBER 26, 2010

Motion by Trustee Domrzalski, seconded by Supervisor Schroeder, to approve the minutes from the October 26, 2010 regular board meeting, as presented.

VOICE CALL VOTE: All Ayes...Motion #1 Carried.

AUDIT**MOTION #2: AUDIT FOR TOWN FUND**

Motion by Trustee Penner, seconded by Trustee Domrzalski, to approve Batch #325, 326, 327 and 328, against the Town Fund, in the amount of \$210,292.90 to be paid

ROLL CALL VOTE: AYES: Penner, Domrzalski, O'Connell, Schultz, Schroeder
NAYS: None...Motion #2 Carried.

MOTION #3: AUDIT FOR ROAD DISTRICT FUND

Motion by Trustee Penner, seconded by Trustee Domrzalski, to approve Batch #206, against the Road District Fund, in the amount of \$9,208.87 to be paid.

ROLL CALL VOTE: AYES: Penner, Domrzalski, O'Connell, Schultz, Schroeder
NAYS: None....Motion #3 Carried.

MOTION #4: AUDIT FOR CEMETERY FUND

Motion by Trustee Penner, seconded by Domrzalski, to approve Batch #11230, against the Cemetery Fund, in the amount of \$1,200.00

ROLL CALL VOTE: AYES: Penner, Domrzalski, O'Connell, Schultz, Schroeder
NAYS: None...Motion #4 Carried.

CITIZENS TO BE HEARD

None.

OFFICIALS' REPORTS

Assessor: Assessor Dan Patlak reported:

- As a result of the Cook County Assessors office opening for Wheeling Township appeals on October 29th and second installment property tax bills arriving in mailboxes on November 11th and 12th our office has experienced a surge in activity. Since November 1st the office has had 1,460 visitors and fielded 1,171 phone calls. We expect this high volume of activity to continue until tax bills are due on December 13th. This volume of visits can be partly attributed to the fact that the Rolling Meadows satellite office for the County Assessor is closed.
- The Assessor's office is experiencing a good deal of success with many homeowners who have higher than expected tax bills due to losing one or more exemptions which they are able to restore.
- On November 2, 2010, Dan Patlak was elected to serve as Commissioner of the Cook County Board of Review. As a result, he is submitting a letter of resignation to the Wheeling Township Board indicating that his last day of service will be Sunday, December 5.

Highway Commissioner: Highway Commissioner Saewert reported:

- The Graylynn Drive and Gregory Street Drainage Restoration and Road Reconstruction Project re-design is completed. The Cook County Highway Department is preparing a bid package for a December letting.
- The Portwine Road and Forest View Road Drainage Ditch Restoration and Road Reconstruction Project is completed.
- The Salk Road Drainage Improvement Project has started and will be completed this week.

- Work was done with the Cook County Inspectors to review projects and permit violations in the unincorporated areas.
- Commissioner Saewert and Deputy Commissioner Neitzke attended the LMWRD – Lower Des Plaines Watershed Meeting in Northlake.
- One building addition permit is pending
- One demolition permit has been completed.
- Permit revenue was \$975.00.

ADMINISTRATIVE REPORT

Mrs. Stellato reported:

- Allen James Lynch, a Gurnee resident and one of only 87 living Medal of Honor recipients, presented a program to 35 Wheeling Township senior citizens and veterans on November 16, 2010. In 1970, when he received the medal from Richard Nixon for heroism in the Viet Nam war, there were only 400 people in the Medal of Honor Society. He shared many stories of his active duty, his 21 years in the Army Reserve and National Guard, and of the many responsibilities associated with a Medal of Honor recipient. He also spoke fondly about the newest medal recipient, Salvatore Guinta, and his recent meeting with the army sergeant's parents. He said getting the medal was the easy part; it's what you do with the medal that's the hard part. He was truly inspirational and spent a great deal of time answering questions from the audience. To show the Township's gratitude for Mr. Lynch taking his time to be the program speaker, Wheeling Township wrote a letter of thanks and presented him with a check for \$100.
- The Township collected over \$1000 in cash for Operation Support Our Troops. Supplies were also received from over 40 different organizations and individuals, and many letters and cards addressed to the military overseas from the 4th grade class at Our Lady of the Wayside, a Glenview Kindergarten class, and numerous church groups were also received.
- Eagle Scout candidate, Andy Hess, from Hersey High School, met with Mrs. Stellato on November 18. He toured the Food Pantry and storage areas in the basement and was surprised that food was being kept in so many rooms. His Eagle Scout project will be to build additional shelves for the Food Pantry and storage areas and organize the areas for easier access. He is developing plans for the Township's approval and Wheeling Township will pay for the needed supplies. Andy will recruit volunteers to assist him and plans to perform the work between Christmas and New Year's Day.
- A \$1,200 grant was received from the Arlington Heights Festival Committee. The funds will be used for more shelving for the food pantry.
- Due to cracks in the units, five furnaces will be replaced, at a cost of \$2,800 per unit. Each unit will be replaced as the funding becomes available. The project should be completed within a year.
- After 32 years, the fire and security alarm panel has deteriorated to the point that false alarms are becoming more frequent. The fire department was here

twice in the middle of the night and numerous calls were received while we attended the TOI Educational Conference in Springfield. Parts for the panel are no longer available, therefore the system must be replaced. A quote was received from Fire and Security Systems of Arlington Heights, (they installed and monitored the original system) for \$17,487. CD Group Construction, has reviewed the existing system and is seeking numerous quotes for an upgraded system. At this time the horns in the building do not work. The staff and tenants have been notified of this problem and have been advised to leave the building if a fire is suspected. This issue will be addressed as soon as possible.

- Over 200 Thanksgiving baskets were given out for the Thanksgiving holiday. The program was very successful.

NEW BUSINESS

GWAYO UPDATE

Mr. Philip Herman, Executive Director of Greater Wheeling Area Youth Outreach, Inc. (GWAYO), provided an update on the facility, its financial status, and current programming. Their new location for this year is Cornerstone Bible Church.

GWAYO has received a Chicago Community Trust Grant, which has now become a strong funder of their programs. In addition, the Arlington Heights Woman’s Club has selected GWAYO as a beneficiary at their April fundraising event. They are on pace with their budget, meeting their targets. They hope to retire all debts within the next three years.

GWAYO’s Dream Maker’s program is now almost filled to capacity, with approximately 30 students, utilizing 12 volunteers.

2011 HOLIDAY SCHEDULE

Mrs. Stellato explained that the staff receives 10 paid holidays per year, as outlined in the Policy Manual. The proposed holiday schedule includes:

New Year’s Day	Monday, January 3
President’s Day	Monday, February 21
Good Friday/Township Holiday	Friday, April 22
Memorial Day	Monday, May 30
Independence Day	Monday, July 4
Labor Day	Monday, September 5
Thanksgiving Day	Thursday, November 24

Day After Thanksgiving	Friday , November 25
Christmas	½ Day Friday, December 23 Monday, December 26
New Year's Eve	½ Day Friday, December 30

Due to the fact that New Year's Day falls on a Saturday, she recommended the staff receive a floating vacation day and work on Monday, January 3. Upon calling neighboring municipalities and townships, this is how the New Year's day holiday is being handled.

The board concurred with the recommendation.

MOTION #5: APPROVAL OF 2011 HOLIDAY CALENDAR

Motion by Supervisor Schroeder, seconded by Trustee Schultz, to approve the 2011 holiday calendar, as presented, with Monday, January 3, 2011 being a work day; in lieu, each staff member shall receive one floating holiday in calendar year 2011.

VOICE CALL VOTE: All Ayes...Motion #5 Carried.

All meeting dates shall also remain the same, which is the fourth Tuesday of each month, except December, which is the second Tuesday of the month, commencing at 8:00 p.m.

OLD BUSINESS

2010 LEVY DISCUSSIONS

The Supervisor and Board discussed the proposed 2010 levy. Supervisor Schroeder recommended holding the Town Fund levy at the current level and reducing the General Assistance levy which would allow reducing the surplus funds in that budget. Highway Commissioner Saewert also asked that the Road and Bridge levy be held at the same level as last year. The board concurred with the requests.

MOTION #6: PROPOSED TOWN AND GENERAL ASSISTANCE LEVY

Motion by Trustee Domrzalski, seconded by Supervisor Schroeder, to approve the tentative 2010 levy, in the amount of \$2,370,338 for the Town Fund and \$268,575 for General Assistance.

ROLL CALL VOTE: AYES: Domrzalski, Schroeder, O'Connell, Penner, Schultz
NAYS: None...Motion #6 Carried.

MOTION #7: PROPOSED ROAD DISTRICT LEVY

Motion by Supervisor Schroeder, seconded by Trustee Domrzalski, to approve the tentative 2010 Road District levy, in the amount of \$748,528.

ROLL CALL VOTE: AYES: Schroeder, Domrzalski, O'Connell, Penner, Schultz
NAYS: None....Motion #7 Carried.

MOTION #8: EXECUTIVE SESSION

Motion by Supervisor Schroeder, seconded by Trustee Schultz, to go into Executive Session, for the following reasons: as allowed under Section 2C 1 & 3 of the Open Meetings Act, to discuss the appointment, employment and compensation of specific employees and for the purpose of the selection of a person to fill a vacancy of a public office.

ROLL CALL VOTE: AYES: Schroeder, Schultz, Penner, Domrzalski, O'Connell,
NAYS: None....Motion #8 Carried.

The Supervisor and Board went into Executive Session at 8:34 p.m. and returned back to regular session at 9:11 p.m. No action was taken.

MOTION #9: ADJOURNMENT

Motion by Supervisor Schroeder, seconded by Trustee Domrzalski, to adjourn.

VOICE CALL VOTE: All Ayes...Motion #9 Carried.

The regular meeting for Tuesday, November 23, 2010, was adjourned at 9:12 p.m. The next scheduled board meeting is set for Tuesday, December 14, 2010, commencing at 8:00 p.m.

Paula L. Ulreich
Wheeling Township Clerk

