

CALL TO ORDER

The regular meeting of the Supervisor and Board of Trustees of Wheeling Township, for October 27, 2009, was held in the lower level Community Center, of the Township of Wheeling, 1616 North Arlington Heights Road, Arlington Heights, Illinois. Supervisor Schroeder called the meeting to order at 8:05 p.m.

ROLL CALL

Clerk Ulreich called the roll and the following members were present: Supervisor Michael Schroeder, Trustee Michael Domrzalski, Trustee Ruth O'Connell, Trustee Kathy Penner and Trustee Joanne Schultz.

Also in attendance: Wheeling Township Assessor Dan Patlak, Wheeling Township Highway Commissioner Scott Saewert, Wheeling Township Attorney Nanci Rogers, Wheeling Township Director of Administration and Finance Josephine Stellato, Wheeling Township Director of Senior/Disability Services Kristine Freeman and Wheeling Township Transportation Coordinator Fred Gablenz,.

PLEDGE OF ALLEGIANCE

Those assembled joined in saying the Pledge of Allegiance.

MOTION #1: APPROVAL OF MEETING – SEPTEMBER 22, 2009

Motion by Trustee Penner, seconded by Trustee Schultz, to approve the minutes from the September 22, 2009 board meeting, as presented.

VOICE CALL VOTE: All Ayes...Motion #1 Carried.

MOTION #2: AUDIT FOR TOWN FUND

Motion by Trustee Domrzalski, seconded by Trustee Penner, to approve Batch #279, 280, 281 and 282, in the amount of \$270,996.11, to be paid.

ROLL CALL VOTE: AYES: Domrzalski, Penner, Schultz, O'Connell, Schroeder
NAYS: None...Motion #2 Carried.

MOTION #3: AUDIT FOR CEMETERY FUND

Motion by Trustee Domrzalski, seconded by Trustee Penner, to approve Batch #102709, against the Cemetery Fund, in the amount of \$2,530.25, to be paid.

ROLL CALL VOTE: AYES: Domrzalski, Penner, Schultz, O'Connell, Schroeder
NAYS: None...Motion #3 Carried.

MOTION #4: AUDIT FOR ROAD AND BRIDGE FUND

Motion by Trustee Domrzalski, seconded by Trustee Penner, to approve Batch #177, 178, 179 and 180 against the Road and Bridge Fund, in the amount of \$101,486.97, to be paid.

ROLL CALL VOTE: AYES: Domrzalski, Penner, Schultz, O'Connell, Schroeder
NAYS: None...Motion #4 Carried.

CITIZENS TO BE HEARD

None.

OFFICIALS' REPORTS

Assessor: Assessor Dan Patlak reported:

- The Cook County Clerk posted composite tax rates for 2008.
- The Cook County Treasurer announced that 2008 second installment property tax bills will be mailed out starting Wednesday, October 28.
- The County Assessor has given a tentative mailing date of November 6 for assessment adjustment notices to be mailed to Wheeling Township residential property owners.
- A large number of calls and visits to the Township Assessors office is expected due to the above mentioned events and the closing of the Rolling Meadows Assessors Office. Added staff has been scheduled through the first three weeks of November and will be increased as needed to accommodate influx of clientele.
- Permits and sales data are up to date.

Highway Commissioner: Highway Commissioner Scott Saewert reported:

- Plans for drainage improvements on the east side of Salk Road are completed and have been submitted to contractors for bidding.
- Bidding for the Park Place, Salk Road and Darryl Drive Road Resurfacing Project is completed and the winning bidder vetted.
- Engineering plans for the Graylynn Drive and Hill Street Drainage Restoration and Road Reconstruction Project have been submitted to the Cook County Highway Department and City of Des Plaines for review. Comments are being addressed by the Township Engineer.
- Engineering plans are being prepared by the Township Engineer for the Portwine Road and Forest View Road Drainage Ditch Restoration and Road Reconstruction Project.

- Meetings included:
 - Cook County Inspectors and the Cook County Commissioner were met with to review projects being done and permit violations in the unincorporated areas.
 - Procedures for receiving grant funds from DCEO/IDOT for road drainage and resurfacing projects were worked on.
 - The Cook County Highway Department and the City of Des Plaines were met with to review engineering plans for Graylynn Drive and Hill Street drainage restoration and road reconstruction. A list of comments will be addressed by the Township Engineer.
 - Two permits, one for a concrete driveway and one for a building addition are pending.
 - No permit violations are pending.
 - \$569.01 for Cook County Circuit Court traffic tickets was collected.

Clerk: Clerk Paula Ulreich asked the board if it would be possible to move the proposed December 22, 2009 board meeting date to December 15, 2009. The board concurred. The date change was confirmed later in the meeting.

The amended Freedom of Information Act (FOIA) will be taking effect on January 1, 2010. One of the first things the Township must do is designate one or more officials or employees to serve as its FOIA officers. Attorney Rogers will provide a resolution for the next board meeting which would comply with the Act.

ADMINISTRATIVE REPORT

Mrs. Stellato reported:

- Computer upgrades began on October 2, 2009 and were completed approximately a week later. Two worms and one virus were found on the Receptionist II workstation impeding the upgrade process. The Transportation Coordinator's workstation crashed during the process and data had to be copied and reinstalled. Presently all is running well.
- A trial version of VIPRE, an antivirus, antispymware and antirootkit product, is now being used in the Township computer system. This program disables malicious threats and is working well. After staff consultation, the program has been ordered at a cost of \$1,395.73.
- 337 adults and 26 children were given seasonal flu shots at the Township Clinic on October 22. The H1N1 vaccine is not available as Cook County is still awaiting its delivery.
- The annual Five Township Senior Job Fair took place on Thursday, October 22 at the Cotillion in Palatine. An estimated 500 job seekers attended. Due to the economy, out of the 15 companies that showed interest in participating, only 7 companies were represented. In the past over 25 companies participated. Since the table fee each company pays offsets the cost of the fair, each

township will incur a greater cost this year. It will be evaluated whether it will be cost effective to hold the fair in the future

- The annual Make a Difference Fun Fair for Children with Disabilities took place on Saturday, October 24. Initial reports indicated 25 families with special needs children attended – a total of 55 children and 56 adults. Over 100 volunteers worked the event and numerous donations of prizes, toys, food and cash to offset expenses were received.

NEW BUSINESS

CEDA

Ellen Kukla, Resource Director for CEDA, asked that the remaining FY2008-09 funding from Head Start be shifted to Emergency Housing because of extreme emergency housing needs in the Township due to the downfall in the economy. The funding would be used only for Wheeling Township residents. No action was taken.

BUS UPDATE

Kris Freeman, Wheeling Township Director of Senior/Disability Services, provided an update of the Wheeling Township Transportation Program. She began by telling the board that the program is one of the best in Illinois. Supervisor Schroeder added this is due to the quality people who run it. Other townships are now coming to Wheeling Township for advice on how to run their programs.

Statistics were given for the last four years indicating a rise in ridership. It is felt that this is due to the rising senior population in the area. For example, from the 2000 census, statistics in Arlington Heights show that 16% of the population is 65 years old and older and in Wheeling 14% is 60 years old and older. There are at least 30 applications being made each month to use this service and about 25 rides per month which cannot be accommodated.

To efficiently run this program 10 buses are needed. Of the 10 vehicles in the fleet, 6 are owned by the Township and 4 acquired from PACE. Of the fleet, the two oldest Township owned vehicles, #52 - 2001 model, with a capacity for 18, has 135,000 miles and #63 – 2002 model, with a capacity for 8, has 168,000 miles. It is imperative that these two vehicles are replaced.

The Transportation Department is asking for support to replace these two vehicles by:

- #63 – with a PACE agreement, as is done with the other 4 vehicles
- #52 - PACE does not provide this type of vehicle so it must be purchased using the formal bid process.

There is a strong possibility that a request could be put into PACE immediately. The newer buses are made of fiberglass which prevents rusting. This may add to the longevity of the vehicle. Bus #52, with the larger passenger capacity, is used for fixed

routes and usually carries between 8-14 people per route. There are also wheelchair capabilities with tie downs and a lift.

Following discussion, Supervisor Schroeder stated the transportation department defines Wheeling Township. Unlike the agencies, Wheeling Township has control of this direct service. Wheeling Township has a quality program where safety and efficiency is preferred to growth. Trustee Schultz agreed and stated this program is important for residents. No action was taken.

LEVY CALENDAR

The board reviewed the proposed 2009 Levy Calendar as follows:

- November 24, 2009 Regular Board Meeting 8:00 p.m., Levy Discussion
- December 1-8, 2009 Publish Notice of Truth in Taxation Hearings
- December 15, 2009, 8:00 p.m., Truth in Taxation Hearings followed by the board meeting where 2009 levy adoptions will take place

It was noted that it has always been the board's policy to hold hearings, even if the levy was going to be less than a 5% increase.

MOTION #5: LEVY CALENDAR

Motion by Supervisor Schroeder, seconded by Trustee Penner, to accept the levy calendar as presented.

VOICE CALL VOTE: ALL AYES: Motion #5 Carried.

LEVY DISCUSSION

The Supervisor and Board held their first levy discussion for 2009. Worksheets were reviewed with actual levy and levy extensions from the previous three years. This year the township has limited levy options: the CPI at 0.1% which equals .001 or the CPI plus 1% growth which equals .011.

Attorney Rogers explained how the extended levy exceeds the actual amount imposed by the Board. The County automatically adds a 3% loss in collection factor to offset the loss for taxpayers. There is also a quirky interrelationship between the statutory tax rates for townships and Wheeling Township's enormous \$5 billion EAV.

Administrator Stellato explained that the County Clerk now has the property tax extension limiting tax rate calculations on line so townships can obtain the exact 2008 tax extension grand totals.

No levy action was taken.

SNOW REMOVAL

Three quotes were received to provide snow removal at the Township facility for the winter of 2009-10 from Lederleitner, Gambino and Land Lover. The staff recommended the low quote from Lederleitner. They have been our provider for the last ten years.

Supervisor requested Lederleitner be asked to have the parking lot plowed earlier in the day. The Township building opens at 8:30 a.m. and would like the lot and sidewalk cleaned by then.

MOTION #6: SNOW PLOWING

Motion by Trustee Domrzalski, seconded by Supervisor Schroeder, to accept the quote from Lederleitner to provide snow plowing for the Township for 2009-10 winter season.

ROLL CALL VOTE: AYES: Domrzalski, Schroeder, O'Connell, Schultz, Penner
NAYS: None...Motion #6 Carried.

MOTION #7: ADJOURNMENT

Motion by Trustee Domrzalski, seconded by Trustee Schultz, to adjourn.

VOICE CALL VOTE: All Ayes...Motion #7 Carried.

The regular meeting for Tuesday, October 27, 2009, was adjourned at 9:08 p.m. The next scheduled board meeting is set for Tuesday, November 24, 2009, at 8:00 p.m.

Paula L. Ulreich
Wheeling Township Clerk