

CALL TO ORDER

The regular meeting of the Supervisor and Board of Trustees of Wheeling Township for November 25, 2008, was held in the Community Center of the Township of Wheeling, 1616 North Arlington Heights Road, Arlington Heights, Illinois. Supervisor Schroeder called the meeting to order at 8:03 p.m.

ROLL CALL

Clerk Ulreich called the roll and the following members were present: Supervisor Michael Schroeder, Trustee Michael Domrzalski, Trustee Ruth O'Connell, Trustee Kathy Penner and Trustee Joanne Schultz.

Also in attendance: Wheeling Township Highway Commissioner Scott Saewert, Wheeling Township Assessor Dan Patlak, Wheeling Township Director of Administration and Finance Josephine Stellato and Wheeling Township Attorney Nanci Rogers.

PLEDGE OF ALLEGIANCE

Those assembled joined in saying the Pledge of Allegiance.

MOTION #1: APPROVAL OF MINUTES OF REGULAR MEETING – OCTOBER 28, 2008

Motion by Trustee O'Connell, seconded by Trustee Schultz, to approve the minutes from the October 28, 2008 regular board meeting, as presented.

VOICE CALL VOTE: All Ayes...Motion #1 Carried.

CITIZENS TO BE HEARD

None.

OFFICIALS' REPORTS

Assessor: Assessor Dan Patlak reported:

- The last day for filing assessment appeals directed toward the County Assessor's office is December 2. 150 appeals have been filed by the Township.
- The new AIMs system is continuing to be helpful to the staff and public.
- The appeal period at the Board of Review for 2008 assessments will be some time in February or March. No firm date has been set.
- The Township's web page has been updated to include information on the Long Time Homeowners Exemption which requires that a homeowner be living in their principle place of residence for at least ten years and have a household income of no more than \$100,000 to qualify.

Highway Commissioner: Highway Commissioner Saewert reported:

- The Traffic and Street Signs Replacement Project has been put on hold until March 2009.
- The Woodland Drive Drainage Ditch Restoration and Feehanville Drainage Channel Restoration projects have been awarded to Copenhagen Construction and will commence in Spring 2009.
- Meetings attended included:
 - The Cook County Inspectors and Cook County Commissioner to review projects being done in the Forest River Subdivision
 - The Upper Des Plaines River Phase II Feasibility Study Transportation Committee Meeting
 - The Upper Des Plaines River/Tributaries Advisory Meeting. A Flood Event power point presentation at a meeting in January 2009 was requested.
 - Monthly Highway Commissioners Meeting
 - Tom Starr of MWRD was met with to review the condition of the Feehanville Ditch east of River Road to the Des Plaines River. Several blockage areas were identified for a clean-up to be done in the next 2-3 weeks.
 - MWRD representatives were met with to advise them that the Feehanville Ditch flooding situation needs to be included in their study.
- A permit for a front deck with stairs, above ground swimming pool and frame shed is completed.
- Permits pending included two for new construction, one for a second story home addition, one for rear yard drainage improvements and two for fish ponds.
- One work without permit violation is pending.
- \$35.00 in revenue for a permit was received.

Clerk: Clerk Ulreich reported:

- Clerk Paula Ulreich reported that 11,321 registered voters took advantage of the early voting site here at Wheeling Township. We received many complements on the professionalism shown to our residents. Our site was the second busiest site for early voting in suburban Cook County.
- Clerk Ulreich polled the Supervisor and Board of Trustees regarding the dates and times of meeting for calendar year 2009, and they concurred to continue holding them on the fourth Tuesday of each month, at 8:00 p.m., with the exception of December, which will be the second Tuesday of the month.

ADMINISTRATIVE REPORT

Mrs. Stellato reported:

- Wheeling Township will go out for bid for landscaping in the Spring of 2009. Stonewood Design of Barrington will provide landscape design drawings at a cost of \$1,000. A formal bid for actual landscaping is expected due to an estimated cost exceeding \$20,000.

- The Flu Shot Clinic was held at Wheeling Township on Friday, November 7. 470 shots were given the day of the clinic and the Nurse gave another 93 flu and 22 pneumonia shots to employees and residents at a later date.
- An advertisement for the Nurse's position was posted on-line, in the Daily Herald and with the Township Employment Program. Eight resumes were received. Mrs. Stellato and Kris Freeman conducted phone and in-person interviews. Karen McNeir from Libertyville was chosen and asked to start December 2.
- The Thanksgiving and Adopt-A-Family programs are in motion. 200 donated Thanksgiving baskets were dispensed. The cut-off for applications for the Christmas Adopt-A-Family program was Friday, November 21. Donations have been down but hopefully more will come in before Christmas. The Township also has donated funds for gift certificates for those not adopted by donors.
- The hand-out given at the TOI Conference was considered valuable information. The cost to produce a similar brochure for Wheeling Township's use would be \$800 for artwork and \$1,209 for 2,500 copies or \$1,429 for 5,000 copies.
- Statistics for October 2008 were: 2,542 Bus and Medical Van Rides, 1,136 Meals on Wheels, 22 homes serviced by A-OK Program, 73 office visits to the Nurse, 72 home visits by the Nurse, 335 visits to the Food Pantry and 467 appointments for the General Assistance department.

NEW BUSINESS

NEW AGENCY PRESENTATIONS

Five Social agencies applied for funding from Wheeling Township. The agencies were asked to appear before the board to make a presentation and answer questions. All agencies submitted an application prior to the presentations, which provided detailed applicant, program and budgetary information.

Presentations were made as follows:

Kathy Kasprewicz, Director, spoke on behalf of **Escorted Transportation Services Northwest**, requesting \$3,000. The purpose of Escorted Transportation Services Northwest is to provide a reliable volunteer based transportation service for older adults for health related appointments. Clients are escorted to and from appointments with a stop for medications if necessary. This service assists clients in maintaining their independence by helping them to manage their own health care needs.

The agency is located at the Arlington Height Senior Center. It provides approximately 200 rides per month by insured volunteer drivers. The volunteer drivers are not reimbursed for expenses. The client is asked to make a \$10 donation for a round trip ride. Rides are available Monday – Saturday and evenings. Clients must be able to get in and out of a vehicle independently to be eligible for a ride.

Jim Huenink, Executive Director, spoke on behalf of **Northwest CASA** (Center Against Sexual Assault), requesting \$3,000. Northwest CASA provides specialized

counseling for children, teens and adults who are victims of sexual assault. They provide 24/7 crisis hotline, emergency room response to six area hospitals and criminal justice advocacy when a victim's case is in the criminal justice system. Their mission is to assist victims of sexual violence heal from the trauma of their assault and to end sexual violence.

Northwest CASA has been serving victims of sexual abuse residing in Wheeling Township for thirty years. This crime affects 1 in 3 girls and 1 in 6 boys by the age of 18.

Dave Sampson, Vice President and Chief Development Office, and Alexa Markoff, Foundation Relations Manager, spoke on behalf of Rainbow Hospice, requesting \$5,000. Rainbow Hospice is a nonprofit 17 year old hospice program going into homes, serving about 240 patients a day.

Their Good Mourning Program addresses the needs of the community as related to issues of loss and bereavement. The program offers five distinct services: Good Mourning monthly group; Good Mourning short-term group; annual family camp; holiday gathering and remembrance service; and grief in school program for educators and students.

Liana Mirea, Volunteer; Anita Morris, Volunteer, with a daughter in the program; and four clients – Connie, Allison, Bill and Jim, spoke on behalf of Resources for **Community Living**, requesting \$7,000. Resources for Community Living (RCL) assists adults with developmental and/or physical disabilities to live independently in their own homes/apartments. They provide support services, housing options, vocational services, social group activities, family support group, rent subsidies and individualized skill training.

Most clients work and volunteer in the community. Their ages range from 25 - 65 years old. There is a waiting list for RCL resources.

Ms. Morris described how her daughter lives on her own and works at the Jewel thanks to RCL. Bill described how RCL helped him find a job. Connie described how RCL helped her with problem solving, work and being independent. Allison likes how RCL helped her become independent. Jim described how he was helped to learn about budgeting and finding a job.

Mary Fitzgibbons, Executive Director, spoke on behalf of **The Volunteer Center**, requesting \$10,000. The Volunteer Center is requesting funding for the Youth in Action program, which provides the community with youth volunteer referral services. Through the program, they aim to involve youth in their communities by providing services opportunities with local nonprofits in need of help. Their goal is to promote youth leadership, raise awareness among youth about community needs, enhance the lives the youth who volunteer, and provide the community much needed volunteer support.

DENTAL AND LIFE INSURANCE QUOTES

Renewal quotes for dental insurance were received at \$52.56 per month /per person. This is a 5% increase. Quotes were received from various carriers and Mts. Stellato recommended the Standard at \$39.84 per month/per person. It is recommended we secure life insurance through the Standard at a substantial savings.

MOTION # 2: LIFE AND DENTAL INSURANCE RENEWAL

Motion by Trustee Penner, seconded by Supervisor Schroeder to accept the basic life and dental program from Standard, as presented, effective December 1, 2008.

ROLL CALL VOTE: AYES: Penner, Schroeder, O'Connell, Domrzalski, Schultz
NAYS: None...Motion #2 Carried.

OLD BUSINESS**LEVY DISCUSSION**

By board consensus, the proposed levy, for purposes of publication, the Town and Road and Bridge funds shall be 4.1%, and General Assistance and Road District levies shall remain the same as last year, or reflect a 0% increase. The levy hearing notices will be published in the Daily Herald.

MOTION #3 AUDIT FOR TOWN FUND

Motion by Trustee Schultz, seconded by Trustee Domrzalski, to approve Batch #245, 246, 247, and 238, against the Town Fund, in the amount of \$199,458.27 to be paid

ROLL CALL VOTE: AYES: Schultz, Domrzalski, O'Connell, Schroeder, Penner
NAYS: None...Motion #3 Carried.

MOTION #4 AUDIT FOR ROAD DISTRICT FUND

Motion by Trustee Schultz, seconded by Trustee Domrzalski, to approve Batch #157, against the Road District Fund, in the amount of \$9,716.96 to be paid.

ROLL CALL VOTE: AYES: Schultz, Domrzalski, O'Connell, Penner, Schroeder
NAYS: None....Motion #4 Carried.

MOTION #5 AUDIT FOR CEMETERY FUND

Motion by Trustee Schultz, seconded by Domrzalski, to approve Batch #112508, against the Cemetery Fund, in the amount of \$900.00.

ROLL CALL VOTE: AYES: Schultz, Domrzalski, Penner, O'Connell
NAYS: None...Motion #5 Carried.

MOTION #6: ADJOURNMENT

Motion by Trustee Domrzalski, seconded by Trustee Penner, to adjourn.

VOICE CALL VOTE: All Ayes...Motion #6 Carried.

The regular meeting for Tuesday, November 25, 2008, was adjourned at 9:42 p.m. The next scheduled board meeting is set Tuesday, December 09, 2008, following the public hearings set at 5:00 p.m.

Paula L. Ulreich
Wheeling Township Clerk