

CALL TO ORDER

The regular meeting of the Supervisor and Board of Trustees of Wheeling Township, for May 27, 2008, was held in the Community Room, of the Township of Wheeling, 1616 North Arlington Heights Road, Arlington Heights, Illinois. Supervisor Schroeder called the meeting to order at 8:08 p.m.

ROLL CALL

Clerk Ulreich called the roll and the following members were present: Supervisor Michael Schroeder, Trustee Michael Domrzalski, Trustee Ruth O'Connell, Trustee Kathy Penner, and Trustee JoAnne Schultz.

Also in attendance: Wheeling Township Highway Commissioner Scott Saewert, Wheeling Township Assessor Dan Patlak, Township Attorney Kenneth Florey and Wheeling Township Director of Administration and Finance Josephine Stellato.

PLEDGE OF ALLEGIANCE

Those assembled joined in saying the Pledge of Allegiance.

PUBLIC HEARINGS

Attorney Ken Florey called the public hearing for the FY2008-09 Budget and Appropriation Ordinance for the Township of Wheeling, including the Town and General Assistance funds, to order at 8:10 p.m. Asking for and hearing no public comment, the hearing was closed at 8:11 p.m.

Attorney Florey then opened the public hearing for the FY2008-09 Road District Budget and Appropriation Ordinance at 8:11 p.m. Asking for and hearing no public comment, the hearing was adjourned at 8:12 p.m.

MOTION #1: APPROVAL OF MEETING – APRIL 22, 2008

Motion by Trustee Domrzalski, seconded by Trustee Schultz, to approve the minutes from the April 22, 2008 board meeting, as presented.

VOICE CALL VOTE: All Ayes...Motion #1 Carried.

CITIZENS TO BE HEARD

None.

OFFICIALS' REPORTS

Assessor: Assessor Dan Patlak reported:

- The Cook County Assessor's Office will be mailing letters and application forms for the Long Term Homeowner Exemption to all homeowners who have owned and resided in their property for ten years, including seniors who currently have the Senior Freeze exemption. To qualify for the exemption, the owner must have certain income qualifications. A large response to this mailing is expected.
- The office assisted over 60 people regarding Senior Freeze Homeowner Exemptions. This followed after notification from the Cook County Assessor's Office that owners could still file for the 2007 Senior Freeze Exemption by June 4, 2008.
- The last date for Wheeling Township property owners to file an assessment appeal with the Cook County Board of Review was May 2, 2008. 292 appeals were filed. The Board of Review gave two hearing dates for Wheeling Township: Friday, May 23 and Friday, May 30. Results should arrive in July 2008.
- Permits are now being filed electronically with the Cook County Assessor's Office, which reduces printing costs.

Highway Commissioner: Highway Commissioner Saewert reported:

- Demolition of the 209 Graylynn house has been completed.
- Drainage improvements on the east side of Woodland Drive have been completed.
- A sign plan for Dunlo Subdivision has been completed by the Cook County Highway Department and will be used to install new traffic and street signs there.
- Bid openings for repaving Dunlo, Brookfield and Woodland Avenues will take place on Wednesday, May 28.
- Mike Larson of Red Seal was met with to review grading along Woodland Avenue and identify areas for correction.
- Cook County Inspectors were met with to review projects being done in Forest River Subdivision.
- Both the CCHD Transportation Advisory Committee and the Highway Commissioners meetings were attended.
- Ernie Blomquist, Township Code Enforcement Attorney, was met with to discuss methods of resolving code violation issues.
- Final grading is pending on one Grading and Drainage Permit violation in Forest River.
- Traffic tickets issued by the Cook County Sheriff totaled \$374.60.

Clerk: Clerk Ulreich provided a brief overview of the May 17, 2008 TOCC Spring Workshop and passed out packets from each seminar.

ADMINISTRATIVE REPORT

Mrs. Stellato reported:

- Judy Walther and Joe Vlack from McClure, Inserra started the on-site audit on April 24. They were at the Township for three days and will return when the Industrial Appraisal report is received. It took longer to prepare the information for the company due to details resulting from the renovation. The report should arrive soon.
- Supervisor Schroeder and the Administrator, Mrs. Stellato, conducted annual employee reviews on Monday, May 19 and continued on Thursday, May 29.
- Highway Commissioner Scott Saewert and Mrs. Stellato reviewed the two second floor receptionists May 22. There is concern with lack of work, and Commissioner Saewert has prepared a list of tasks to keep them busy. The possibility of reducing the position to one part-time employee was discussed at the reviews.
- Thomas Middle School held a food drive for the Township pantry. Teachers and students formed a chain on Arlington Heights Road, and food was passed to a waiting van and delivered to the Township each time the van filled. The Daily Herald and Journal have been informed, but neither paper has responded. The event will be highlighted in the Township's newsletter and an article will be prepared for the TOI magazine.
- The Township provided 2,342 bus and medical van rides and processed 341 RTA free-ride passes in April 2008.

NEW BUSINESS

Bus-Radio Equipment Approval

The Wheeling Township Bus Department is changing from using radios to a Sprint Nextel Direct Connect Phone system. The change is necessary to allow clearer communication between drivers and base. Eleven Motorola 1570 and vehicle power chargers will be purchased for a one time fee of \$703.78. Each bus will store a unit. The monthly service price for all units will be \$196.79.

MOTION #2: PURCHASE OF BUS TELECOMMUNICATION SYSTEM

Motion by Trustee Domrzalski, seconded by Supervisor Schroeder, to purchase the Sprint Nextel Direct Connect Phone system for the bus department, per the Nextel West Corporation contract, in the amount of \$703.78.

ROLL CALL VOTE: AYES: Domrzalski, Schroeder, O'Connell, Penner, Schultz
NAYS: None...Motion #2 Carried.

MOTION #3: PURCHASE OF BUS TELECOMMUNICATION SYSTEM SERVICE

Motion by Supervisor Schroeder, seconded by Trustee Schultz, to purchase the Sprint Nextel Direct Connect Phone system service plan, government plan, for the bus department, per the Nextel West Corporation contract, in the amount of \$196.79 per month.

ROLL CALL VOTE: AYES: Schroeder, Schultz, Penner, O'Connell, Domrzalski
NAYS: None...Motion #3 Carried.

OLD BUSINESS

BUDGET DISCUSSION

The board held final discussion for all budgets prior to final adoption for FY2008-09.

Supervisor Schroeder discussed avenues our General Assistance can take to provide programs to help the needy. Two specific programs are Access to Care and the Mobile Dental Clinic. He would like fund Access to Care at \$33,000 and \$25,000 for the Mobile Dental Clinic. Northwest Community Hospital is in discussion regarding a permanent site for a Dental Clinic but this option has not come to volition.

Mrs. Stellato feels out budgets are barebones and will continue to monitor and make recommendations if their can be any changes.

Trustee Domrzalski asked which bus program has been included in the new budget. Supervisor Schroeder replied Plan A, which includes two excellent full time bus drivers.

MOTION #4: FY2008-09 TOWN FUND BUDGET ADOPTION

Motion by Trustee Penner, seconded by Supervisor Schroeder, to adopt Fiscal Year 2008-09 Budget and Appropriation Ordinance 2008-01, for the Town Fund, in the amount of \$2,661,575 and for the General Assistance Fund in the amount of \$561,655, for an aggregate of \$3,223,230.

ROLL CALL VOTE: AYES: Penner, Schroeder, Schultz, Domrzalski, O'Connell
NAYS: None...Motion #4 Carried.

MOTION #5: FY2008-09 ROAD DISTRICT FUND BUDGET ADOPTION

Motion by Trustee Schultz, seconded by Trustee Domrzalski, to adopt Fiscal Year 2008-09 Budget and Appropriation Ordinance 2008-02, for the Road District, in the amount of \$395,850.

ROLL CALL VOTE: AYES: Schultz, Domrzalski, Penner, O'Connell, Schroeder
NAYS: None...Motion #5 Carried.

MOTION #6: AUDIT FOR ROAD AND BRIDGE FUND

Motion by Trustee Schultz, seconded by Trustee Penner, to approve Batch #138, 139, 140 and 141, against the Road and Bridge Fund, in the amount of \$30,542.52 to be paid.

ROLL CALL VOTE: AYES: Schultz, Penner, Domrzalski, O'Connell, Schroeder
NAYS: None...Motion #6 Carried.

MOTION #7: AUDIT FOR CEMETERY FUND

Motion by Trustee Schultz, seconded by Trustee Penner, to approve Batch #052708, against the Cemetery Fund, in the amount of \$875.00, to be paid.

ROLL CALL VOTE: AYES: Schultz Penner, O'Connell, Domrzalski, Schroeder
NAYS: None...Motion #7 Carried.

MOTION #8: AUDIT FOR TOWN FUND

Motion by Trustee Schultz, seconded by Trustee Penner, to approve Batch #220, 221, 222 and 223, against the Town Fund, in the amount of \$206,594.74, to be paid.

ROLL CALL VOTE: AYES: Schultz, Domrzalski, Penner, O'Connell, Schroeder
NAYS: None...Motion #8 Carried.

MOTION #9: ADJOURNMENT

Motion by Trustee Domrzalski, seconded by Supervisor Schroeder, to adjourn.

VOICE CALL VOTE: All Ayes...Motion #9 Carried.

The regular meeting for Tuesday, May 27, 2008, was adjourned at 8:45 p.m. The next scheduled board meeting will be on Tuesday, June 24, 2008, at 8:00 p.m.

Paula L. Ulreich
Wheeling Township Clerk