

CALL TO ORDER

The regular meeting of the Supervisor and Board of Trustees of Wheeling Township, for March 23, 2010, was held in the Community Center, of the Township of Wheeling, 1616 North Arlington Heights Road, Arlington Heights, Illinois. Supervisor Schroeder called the meeting to order at 8:05 p.m.

ROLL CALL

Clerk Ulreich called the roll and the following members were present: Supervisor Michael Schroeder, Trustee Michael Domrzalski, Trustee Ruth O'Connell, Trustee Kathy Penner, and Trustee JoAnne Schultz.

Also in attendance: Wheeling Township Assessor Dan Patlak, Wheeling Township Highway Commissioner Scott Saewert, Wheeling Township Collector Ken Jochum, Wheeling Township Attorney Nanci Rogers, Wheeling Township Director of Administration and Finance Josephine Stellato and Assistant to the Clerk Lorrie Huber.

PLEDGE OF ALLEGIANCE

Those assembled joined in saying the Pledge of Allegiance.

MOTION #1: APPROVAL OF MINUTES – FEBRUARY 23, 2010

Motion by Trustee Schultz, seconded by Trustee Penner, to approve the minutes of February 23, 2010, as presented.

VOICE CALL VOTE: All Ayes...Motion #1 Carried.

AUDIT

MOTION #2: AUDIT FOR TOWN FUND

Motion by Trustee Domrzalski, seconded by Trustee O'Connell, to approve Batch #296, 297, 298 and 299, against the Town Fund, in the amount of \$156,434.25, to be paid.

ROLL CALL VOTE: AYES: Domrzalski, O'Connell, Schultz, Penner, Schroeder
NAYS: None...Motion #2 Carried.

MOTION #3: AUDIT FOR ROAD AND BRIDGE FUND

Motion by Trustee Domrzalski, seconded by Trustee Penner, to approve Batch #188, 189, 190 and 191, against the Road and Bridge Fund, in the amount of \$33,648.48, to be paid.

ROLL CALL VOTE: AYES: Domrzalski, Penner, Schultz, O'Connell, Schroeder
NAYS: None...Motion #3 Carried.

MOTION #4: AUDIT FOR CEMETERY FUND

Motion by Trustee Domrzalski, seconded by Trustee Penner, to approve Batch #032310, against the Cemetery Fund, in the amount of \$1,037.50, to be paid.

ROLL CALL VOTE: AYES: Domrzalski, Penner, Schultz, O'Connell, Schroeder
NAYS: None...Motion #4 Carried.

CITIZENS TO BE HEARD

Joan Huening, 270 Woodland Drive, Mt. Prospect, asked if there was a time table set for completion of the road projects on Graylynn and Gregory Avenue in the Forest River subdivision. Highway Commissioner Saewert replied "Yes" and he hopes to have them completed by mid to late summer. She then asked if the Road District budget was available. Mrs. Stellato answered yes it is available.

OFFICIALS REPORTS

Assessor:

- Assessor Dan Patlak reported that the Cook County Assessor continues with their scheduled mailings of exemption information. Last year the Assessor mailed their tax exemption booklets on February 28th and for all of March the Wheeling Township Assessor's office helped to file 105 exemptions while receiving 305 walk – ins per day. This year the booklets were mailed on March 9th. As of March 18th the Wheeling Township Assessor's Office had assisted in filing 160 exemptions and has had 372 walk – ins, an average of 26. 5 per day.
- Senior auto cards which remind those eligible for the senior exemption that they may be eligible for the senior freeze were mailed March 12. The next mailing will be for the Long Term Homeowner Exemption scheduled for April 7th.
- The Wheeling Township Assessor's Office continues to see homeowners reporting on the results of their appeals to the Assessor and only a small percentage of those homeowners are receiving reductions. For those who want to continue with the appeal process, our office is preparing them to file with the Board of Review.
- This coming Friday, the Township Assessors Association of Cook County will be sponsoring an appeal training session. Both Mary Sebastian and Jane Bernard will attend. The Wheeling Township Assessor's office is still waiting

to hear if the County Assessor will send staff to this training session as they are in the midst of mandatory overtime for their staff in order to handle the massive numbers of appeals they are receiving.

Highway Commissioner: Highway Commissioner Scott Saewert reported:

- Park Place, Salk Road, and Darryl Drive Road Resurfacing Project is on hold until next spring.
- Portwine Road Drainage Improvement – Culvert has been installed but final grading is on hold until next spring.
- Graylynn Drive and Hill Street Drainage Restoration and Road Reconstruction - Graef Engineering hired to revise drawings to IDOT specs and prepare for bidding.
- Portwine Road and Forest View Road Drainage Ditch Restoration and Road Reconstruction – Engineering plans being reviewed by Cook County Highway Department.
- Traffic and Street Signs Replacements for Dunlo Subdivision – Project awarded to Barricade Lites Inc. Signs ordered and will be installed when received.
- Tree Trimming and Cutting along Portwine Road and Forest View Road – work completed along Forest View Road. Project for Portwine Road will be put out for bid this week.
- Worked with Cook County Inspectors to review projects being done and permit violations in the unincorporated areas.
- Attended Des Plaines River Mainstem Workshop in Rosemont.
- Two permits – one for a concrete driveway is completed; one for an addition is pending.

Clerk: Clerk Paula Ulreich reported:

- Three FOIA requests were made and completed in March, 2010. One very interesting request was for the names of all the elected officials from 1870-1880. This information will be part of a historical document to be submitted to one of the genealogy journals.

Supervisor:

- Supervisor Schroeder asked for a summation of the TOCC Trustees Division meeting. Trustee Domrzalski reported that the proper organization for the town meeting was reviewed and several program suggestions were given, such as having a table showcasing the services offered by townships.
- Supervisor Schroeder then suggested the board hold a strategy planning session to look to the direction the Township will be going in the future. He suggested holding it on a Saturday in early summer. The board concurred.

Assessor Patlak also added that the tax bills may be going out late which may affect the Township receiving future funding.

ADMINISTRATIVE REPORT

Township Administrator Stellato reported:

- The new General Assistance software VisualGA.net was installed and training began on March 10, 2010. We will run the Lotus Notes program concurrently for a short time to insure that everything is working properly and database information is easily accessible.
- The new and improved less costly, Spring Newsletter will be delivered to homes sometime next week.
- Supervisor Schroeder will sign a resolution supporting Senior Celebration Day on May 13, 2010. If you plan to attend, please advise Kris Freeman. It is customary for an elected official to say a few words during the program.
- Administrator Stellato and Bill Bradish have been working to secure additional quotes for employee health insurance. Although United Healthcare increased premiums by just 7% (we were expecting at least a 10% increase) Blue Cross Blue Shield may have a similar plan that is less expensive. Employees have completed confidential applications and we will have a firm quote available by the next board meeting.
- Statistics for February 28, 2010:
 - 373 Food Pantry Visits
 - 1,322 Meals delivered
 - 47 in office visits to the Nurse
 - 40 home visits by the Nurse
 - 1,990 bus/medical van rides

OLD BUSINESS

AGENCY FUNDING DISCUSSION

Social Service agency funding discussion continued. Clients served by Behavioral Health Services for the last three years was reviewed. Upon board recommendation, the working spreadsheet for 2010-11 funding should be the same as the 2009-10 budget. It was noted that typographical errors were made on the working spreadsheet. Supervisor Schroeder asked staff to make the necessary corrections on the spreadsheet and have it redistributed to the board immediately.

The recommended funding level for Primary Health Care was reviewed. The board recommended setting future funding at \$18,000, which will be expensed from the General Assistance budget.

Trustee O'Connell reported on Greater Wheeling Youth. She explained that their store is excellent and the agency is anticipating a grant by the end of the month which will take them out of arrears. They are also trying to expand and she recommended the agency not do so until they can take care of daily expenses such as paying their tutors.

Trustee O'Connell also was pleased to report that the executive officers of Omni Youth Services and Shelter have taken a 10% decrease in salaries to help balance their budgets in these hard times.

NEW BUSINESS

BUDGET DISCUSSION

The Supervisor and Board continued their FY2010-2011 discussions by reviewing the Assessor, Senior Services and Cemetery budget requests.

Assessor: Assessor Patlak presented his proposed budget, highlighting that it remains the same as the FY2009-2010 budget, with only internal line item changes in Salaries, Office Supplies and Equipment Maintenance.

Senior Services: Staff has requested that the line item #1, Salaries Dispatcher/Drivers, be revised to read \$252,000. The rest of the proposed Senior Services/Disabilities budget remains the same. If the change is approved for line #1, than line #2 and #3 would need to increase by \$200 each.

Cemetery: The proposed Cemetery budget was self explanatory.

No board action was taken at this meeting regarding the FY2010-11 budgets.

FOREST RIVER FIRE PROTECTION DISTRICT TRUSTEE APPOINTMENT

On February 10, 2010, the board received a resignation letter from Forest River Fire Protection District trustee Thomas Bruzan, which was effective immediately. The Township then published a public notice asking for candidates to fill the position. Mr. John Truncale sent in his resume for the position. He was present at the meeting and stated he was interested in filling the position. This was his way of "giving back to the community".

Mr. Truncale further explained that he was encouraged by Mr. Bruzan to apply for the position and had attended several meetings to better understand the responsibilities of a trustee. Supervisor Schroeder responded that he appreciated Mr. Truncale's interest in the position.

MOTION #5: APPOINTMENT TO FOREST RIVER FIRE PROTECTION DISTRICT

Motion by Supervisor Schroeder, seconded by Trustee Penner, to appoint John Truncala to the position of Forest Rive Fire Protection District trustee.

VOICE CALL VOTE: All Ayes...Motion #5 Carried.

TOWN MEETING AGENDA

Supervisor Schroeder asked for board approval for the Annual Town Meeting agenda which will be held on Tuesday, April 13, 2010. The board accepted the agenda as presented.

MOTION #6: ADJOURNMENT

Motion by Trustee Domrzalski, seconded by Trustee Penner, to adjourn.

VOICE CALL VOTE: All Ayes...Motion #6 Carried.

The regular board meeting for Tuesday, March 23, 2010, was adjourned at 8:45 p.m. The next scheduled board meeting will be on Tuesday, April 13, 2010 at 7:00 p.m.

Paula L. Ulreich
Wheeling Township Clerk