

**CALL TO ORDER**

The regular meeting of the Supervisor and Board of Trustees of Wheeling Township, for June 28, 2011 was held in the Meeting Room, of the Township of Wheeling, 1616 North Arlington Heights Road, Arlington Heights, Illinois. Supervisor Schroeder called the meeting to order at 8:00 p.m.

**ROLL CALL**

Clerk Ulreich called the roll and the following members were present: Supervisor Schroeder, Michael Domrzalski, Trustee Ruth O'Connell, Trustee Kathy Penner, Trustee Joanne Schultz and Clerk Paula Ulreich.

Also in attendance: Wheeling Township Assessor Jerry Sadler, Wheeling Township Highway Commissioner Scott Saewert, Wheeling Township Collector Ken Jochum, Wheeling Township Attorney Nanci Rogers and Wheeling Township Director of Finance and Administration Josephine Stellato.

**PLEDGE OF ALLEGIANCE**

Supervisor Schroeder led those assembled in the Pledge of Allegiance.

**AGENDA ADDITION**

Supervisor Schroeder added "Approval of Prevailing Wage Ordinances", to the agenda, under New Business.

**MOTION # 1: APPROVAL OF MEETING MINUTES**

Motion by Trustee Penner, seconded by Trustee Domrzalski, to approve the minutes of May 24, 2011 and May 27, 2011.

VOICE CALL VOTE: All Ayes....Motion #1 Carried

**MOTION # 2 AUDIT FOR TOWN FUND**

Motion by Trustee Domrzalski, seconded by Trustee Penner, to approve batches #347, 349, 350, 351 and 352, against the Town Fund, in the amount of \$305,092.51, to be paid.

ROLL CALL VOTE: AYES: Domrzalski, Penner, Schultz, O'Connell, Schroeder  
NAYS: None....Motion #2 Carried.

**MOTION #3: AUDIT FOR ROAD AND BRIDGE FUND**

Motion by Trustee Schultz, seconded by Trustee Domrzalski, to approve batch

#221, against the Road and Bridge Fund, in the amount of \$9,197.70, to be paid.

ROLL CALL VOTE: AYES: Domrzalski, Penner, Schultz, O'Connell, Schroeder

NAYS: None....Motion # 3 Carried.

#### **MOTION # 4: AUDIT FOR CEMETERY FUND**

Motion by Trustee Domrzalski, seconded by Trustee Schultz, to approve batch #062811 against the Cemetery Fund, in the amount of \$1,213.75, to be paid.

ROLL CALL VOTE: AYES: Domrzalski, Penner, Schultz, O'Connell, Schroeder

NAYS: None....Motion #4 Carried.

#### **CITIZENS TO BE HEARD**

None.

#### **OFFICIALS' REPORTS**

##### **Assessor Sadler reported:**

- The Board of Review closed for the 2010 assessment appeals and we are still awaiting decision letters.
- The exemption cycle for 2010 is coming to a close.
- The Long-Time Occupant applications, Disabled Persons and Disabled Veterans Renewal applications, and Senior Exemption reminder cards have all been mailed. The deadline for the last of these exemptions to be mailed back to the Cook County Assessor's office was June 22, 2011.
- The County is still accepting applications for 2010 exemptions, but we anticipate they will close that process sometime in July or very early August.
- Permits continue to be processed and are current at this time.
- 2010 Sidwell map pages are being reviewed and updated for insertion into our large map books.
- Statistics for the month of June to date:
  - 468 Visitors
  - 364 Phone Calls
  - 250 Exemptions
  - 487 Permits Processed for CCAO
- A volunteer with the Arlington Heights Historical Society recently visited the Wheeling Township Assessor's office. The volunteer expressed an interest in any old Sidwell map pages that would otherwise be marked for deletion. We contacted Mickey Horndasch, Curator, of the Arlington Heights Historical Museum who visited the Assessor's office and was able to take some of the old Sidwell map pages. The pages will be available to the public and used for historical research at the Historical Museum.

- A new computer was installed in the Wheeling Township Assessor's office to replace a very outdated one. The new computer will also provide a highly-efficient additional workstation for those times when our office is extremely busy, especially at tax bill season and open appeals.

**HIGHWAY DEPARTMENT:** Highway Commissioner Saewert reported:

- The bidding on the Graylynn Drive and Gregory Street Drainage Restoration and Road Reconstruction Project is completed. The pre-construction meeting is scheduled for June 29.
- Betty Drive drainage restoration area was surveyed and the drainage problem locations were identified and correction plans are in progress.
- The Blaho Court drainage restoration correction plan is in progress.
- The bid package for general road maintenance is being reviewed.
- The Wheeling Township Highway Department worked with Cook County Inspectors to review projects being done and permit violations in the unincorporated area.
- A micro burst caused major tree damage, resulting in emergency tree trimmings, removals and considerable clean up costs. Drainage included two dozen electric poles, five down trees, and 76 homes with tree limb piles in Forest River, plus about 24 trees down or damaged along Portwine Road and Forest View Road.
- One permit for antenna improvements for AT&T Mobility has been completed.
- Revenue form permits is \$35.00.

**CLERK'S OFFICE:** Clerk Ulreich reported:

- The Township files shredding project is moving forward. Documentation has been submitted to the Local Records Commission giving the authority to dispose of our outdated records.
- Vehicle stickers for unincorporated Cook County are due on July 1, 2011.

**ADMINISTRATIVE REPORT**

Mrs. Stellato reported:

- During the heavy rains of two weeks ago a few sections in the basement incurred damage from water seepage. US Waterproofing repaired the leaks and patched the walls. At that time we also discovered that the downspouts were clogged and rain water was flowing over the gutters and pooling along the foundation. The existing downspouts are inside the corners of the building and empty underground. We are in the process of getting quotes to install downspouts on the outside of the building at each corner, which will drain to the sewers in the parking lot. This will alleviate future water problems at the foundation.

- Two part-time bus drivers, Tony Messina and Robert Lange, are retiring at the end of the month. A small reception is being planned for them on Wednesday, June 29, 2011 at 4:00 p.m. in the Township meeting room. Appetizers and dessert will be served. All are asked to join and wish them well.
- Mrs. Hallett and Mrs. Stellato attended a Cemetery Trustees Board Meeting on June 20, 2011. Plans are being finalized to install a “scattering site” at the Cemetery and we have advertised for volunteers in our summer newsletter. Trustee John Glueckert discovered that the fence and gate at the Cemetery were damaged so Mrs. Stellato made a report to our property insurance carrier. The ball park cost of repair is \$750.00. Since we have a \$1,000.00 deductible, it appears Wheeling Township will incur the full cost of the repair.
- The parents of Jessica Ferrer, one of the teenagers killed in a Prospect Heights auto accident last week applied for Wheeling Township Angel Funds. The funeral home provided the service at a much reduced rate. However, the family still could not pay and could not get the body released for burial. Wheeling Township contributed \$500 from the Angel Fund and the family was securing additional funds.
- Statistics for May 2011:
  - 2,149 dial-a-ride and medical van rides
  - 1,693 Meals on Wheels delivered
  - 147 visits to the Food Pantry
  - 431 people served thru the General Assistance Department
  - 106 in-office visits to the Nurse
  - 38 home visits by the Nurse

## **NEW BUSINESS**

### **2010-11 AUDIT REVIEW**

Judy Walther, from McClure Inserra, presented a working draft of the Wheeling Township audit with accompanying financial statements of our governmental activities for each major fund, and remaining fund information for the year ending February 28, 2011. The audit was conducted in accordance with auditing standards generally accepted in the United States. The Township uses generally accepted accounting procedures, with assets exceeding liabilities. She was happy to announce, that in their opinion, the financial position for Wheeling Township ended in conformity with general accounting principles for FY2010-11.

### **PREVAILING WAGE ORDINANCE**

According to the State of Illinois Prevailing Wage Act, Wheeling Township is required to pass a “Prevailing Wage Ordinance” every June, which defines the rate of wages for laborers, mechanics and other workers in Wheeling Township who perform construction of public works for the Township.

### **MOTION #5: PREVAILING WAGE ORDINANCE ADOPTION – TOWN FUND**

Motion by Supervisor Schroeder, seconded by Trustee Schultz, to adopt Ordinance 2011-03, An Ordinance Adopting Prevailing Wage Standards, for the Town Fund.

ROLL CALL VOTE: AYES: Schroeder, Schultz, Penner, O'Connell, Domrzalski  
NAYS: None...Motion #5 Carried.

**MOTION #6: PREVAILING WAGE ORDINANCE ADOPTION – ROAD DISTRICT**

Motion by Supervisor Schroeder, seconded by Trustee Schultz, to adopt Ordinance 2011-04, An Ordinance Adopting Prevailing Wage Standards, for the Road District.

ROLL CALL VOTE: AYES: Schroeder, Schultz, Penner, O'Connell, Domrzalski  
NAYS: None...Motion #6 Carried.

**OLD BUSINESS**

**INTERGOVERNMENTAL AGREEMENT WITH COOK COUNTY SHERIFF**

On November 15, 2010 the Cook County Board passed its first Vehicle Code which now allows the Cook County Sheriff to issue County citations for a variety of traffic offenses, including parking tickets and vehicle equipment violations such as standing, parking or equipment violations. The code applies to vehicles in unincorporated areas only. These violations will be sent to the County Department of Administrative Hearings. In order for the Sheriff to issue such citations on Township roads, the State's Attorney advised the County to craft an IGA authorizing them to do so.

The proposed intergovernmental agreement between Cook County, on behalf of Wheeling Township and the Cook County Sheriff, was revised, with a Township indemnification paragraph included in the agreement. Highway Commissioner Saewert reported that this is acceptable by both parties and would be happy to sign it.

**MOTION #7: INTERGOVERNMENTAL AGREEMENT WITH SHERIFF**

Motion by Trustee Penner, seconded by Supervisor Schroeder, to accept the "Intergovernmental Agreement Between the County of Cook, on Behalf of the Cook County Sheriff and Wheeling Township of Cook County and the Wheeling Township Highway Commissioner".

ROLL CALL VOTE: AYES: Penner, Schroeder, Schultz, O'Connell  
NAYS: Domrzalski....Motion #7 Carried.

**MOTION #8: EXECUTIVE SESSION**

Motion by Supervisor Schroeder, seconded by Trustee Domrzalski, to move into Executive Session for purposes of discussing: 1) hiring, firing and compensation of personnel, and 2) pending litigation.

ROLL CALL VOTE: AYES: Schroeder, Domrzalski, O'Connell, Schultz, Penner  
NAYS: None....Motion #8 Carried.

The Supervisor and Board moved to Executive Session at 8:25 p.m.

The Supervisor and Board moved back into regular session at 8:48 p.m.

**MOTION #9: ADJOURNMENT**

Motion by Trustee Penner, seconded by Trustee Domrzalski, to adjourn.

VOICE CALL VOTE: All Ayes....Motion #9 Carried.

The meeting for Tuesday, June 28, 2011 was declared adjourned at 8:49 p.m. The next regularly scheduled board meeting is set for Tuesday, July 26, 2011 at 8:00 p.m.

Paula L. Ulreich  
Wheeling Township Clerk

