

CALL TO ORDER

The regular meeting of the Supervisor and Board of Trustees of Wheeling Township, for April 28, 2009, was held in the Community Room, of the Township of Wheeling, 1616 North Arlington Heights Road, Arlington Heights, Illinois. Supervisor Michael Schroeder called the meeting to order at 8:00 p.m.

ROLL CALL

Clerk Ulreich called the roll and the following members were present: Supervisor Michael Schroeder, Trustee Michael Domrzalski, Trustee Ruth O'Connell, Trustee Kathy Penner and Trustee Schultz.

Also in attendance: Wheeling Township Highway Commissioner Scott Saewert, Wheeling Township Assessor Dan Patlak, Wheeling Township Attorney Nanci Rogers and Wheeling Township Director of Administration and Finance Josephine Stellato.

PLEDGE OF ALLEGIANCE

Those assembled joined in saying the Pledge of Allegiance.

MOTION #1: APPROVAL OF MEETINGS – MARCH 24 AND APRIL 14, 2009

Motion by Trustee Schultz, seconded by Supervisor Schroeder, to approve the minutes from the regular meeting of March 24, 2009, as amended and the special board meeting of April 14, 2009.

VOICE CALL VOTE: All Ayes...Motion #1 Carried.

CITIZENS TO BE HEARD

None.

OFFICIALS' REPORTS

Assessor: Assessor Patlak reported:

- The Cook County Assessor's Office has announced it will be closing its Rolling Meadows satellite office on May 8. Northern Cook County Township Assessors have a meeting scheduled early next month to discuss how to handle the logistics of the satellite closings. The County Assessor will be providing a courier service to deliver documents to the downtown office that were previously delivered by Township Assessors to the Rolling Meadows courthouse. The former supervisor of the Rolling Meadows office will now be a roving liaison to Township Assessors.
- Long Time Occupant Homeowner exemption applications were recently mailed by the County Assessor. Those exemptions have an income component, which requires them to be renewed annually. An increase in visits and calls is expected due to this mailing.

- Results of appeals filed at the Cook County Assessor's Office arrived several weeks ago. Out of 190 filed on behalf of taxpayers by this office, 72 or 38% received a reduction for an average reduction of \$6,562 in assessed value.
- An assessment appeal seminar to the Board of Review has been scheduled for the evening of May 12 at the Wheeling Village Hall. The 1st day for Wheeling Township property owners to file an appeal is May 28.

Highway Commissioner: Highway Commissioner Saewert reported:

Road Maintenance Projects:

- The traffic and street sign replacement project is on hold.
- The contractors for the Woodland Drive Drainage Ditch Restoration and the Feehanville Drainage Channel Restoration projects were met with, and the projects will start in early May, weather permitting.
- The Woodland Drive Road Resurfacing Project will start after the Woodland Drive Drainage Ditch Restoration Project is completed.
- Engineering plans for the Hill Street Drainage Ditch Restoration have been completed.

Meetings and Activities:

- Worked with Cook County Inspectors to review projects being done and permit violations in the unincorporated areas.
- River height was monitored during early spring rain season.
- Staff was met with to plan road drainage and road resurfacing projects for the 2009-2010 fiscal year.

Permits:

- Two permits are pending, one for new construction and one for a concrete driveway. One permit for a new garage is completed.
- No permit violations are pending.
- Revenue for one Permit for \$35.00 and \$468.56 for traffic tickets issued by the Cook County Sheriff was taken in.

ADMINISTRATIVE REPORT

Mrs. Stellato reported:

- Plans have been finalized with the Illinois Department of Veteran's Affairs to have a representative available for Wheeling Township residents on a regular basis. A press release announcing the service will be issued, as well as information included in the Township's newsletter and on the website. The representative will use a second floor office every Tuesday, beginning May 5. A telephone line is being installed to accommodate calls, and they are providing a laptop.
- The Wheeling Township Cemetery Board met on April 20. A training session is being planned that will include an explanation of cemetery site grids, instructions for locating available gravesites and recording procedures. The need for fertilization and weed control was discussed. It was decided that fence construction and/or landscaping should be done this year instead of road resurfacing. Overgrown bushes have been thinned and removed on the north border of the cemetery, depleting the greenscape barrier between homes and Township property. The landscaper will be consulted about ideas and prices.

- 174 people attended the Volunteer Appreciation Luncheon on April 24 at Bristol Court Banquets. The Chordmasters, a barbershop quartette, performed during lunch. Many donated prizes were awarded to attendees and the grand prize, a 19" flat screen TV donated by Village Bank and Trust, was won by a Meals-on-Wheels volunteer.
- The 2008-09 audit will begin on April 30, 2009. Records and documents are been gathered for the auditors. The final report should be available in July.
- The Daily Herald ran a story indicating most IMRF employers' rates will increase at least by 10% for 2010. Wheeling Township's present rate is approximately 10% or \$85,000 for 2009. If the rate increases to 20% in 2010, a budget of \$170,000 would be needed for IMRF contributions. Administrator Stellato will participate in a Webinar with IMRF to learn more about options available to municipalities.

NEW BUSINESS

OUTDOOR SIGN DISCUSSION

Supervisor Schroeder explained that three sign companies have been contacted to replace the existing exterior sign at the front of the building. Referrals were obtained. The problem is only one company, North Shore Signs, submitted three quotes. The other two companies, Chicago Sign Designs and Fast Signs, could not provide the type of sign the township needed because of the brick work at a reasonable cost. Both of the companies told staff that the North Shore Signs quotes were fair, considering the product. Staff recommended that Option 3, in the amount of \$16,488.00.

It is Supervisor Schroeder's recommendation to continue to go out for other bids. He feels that the bid seems quite expensive and would like to explore other options. Mrs. Stellato explained that the sign work needs to be completed before needed landscaping work can be done so staff shall continue the mission of getting more bids.

The board concurred and no action was taken.

MOTION #2: AUDIT FOR ROAD AND BRIDGE FUND

Motion by Trustee Schultz, seconded by Trustee Penner, to approve Batch #167 and 168, against the Road and Bridge Fund, in the amount of \$28,803.81, to be paid.

ROLL CALL VOTE: AYES: Schultz, Penner, Domrzalski, O'Connell, Schroeder
NAYS: None...Motion #2 Carried.

MOTION #3: AUDIT FOR CEMETERY FUND

Motion by Trustee Schultz, seconded by Trustee Penner, to approve Batch #042809, against the Cemetery Fund, in the amount of \$805.25. to be paid.

ROLL CALL VOTE: AYES: Schultz, Penner, Domrzalski, O'Connell, Schroeder
NAYS: None...Motion #3 Carried.

MOTION #4: AUDIT FOR TOWN FUND

Motion by Trustee Schultz, seconded by Trustee Penner, to approve Batch #263, 264 and 265, against the Town Fund, in the amount of \$155,867.75 to be paid.

ROLL CALL VOTE: AYES: Schultz, Penner, Domrzalski, O'Connell, Schroeder
NAYS: None...Motion #8 Carried.

MOTION #5: ADJOURNMENT

Motion by Trustee Penner, seconded by Trustee Domrzalski, to adjourn.

VOICE CALL VOTE: All Ayes...Motion #5 Carried.

The regular meeting for Tuesday, April 28, 2009, was adjourned at 8:17 p.m. The next scheduled board meeting will be on Tuesday, May 26, 2009, following the public hearings, that begin at 8:00 p.m.

Paula L. Ulreich
Wheeling Township Clerk