

CALL TO ORDER

The regular meeting of the Supervisor and Board of Trustees of Wheeling Township, for December 14, 2010, was held in the Lower Level Meeting Room, of the Township of Wheeling, 1616 North Arlington Heights Road, Arlington Heights, Illinois. Supervisor Schroeder called the meeting to order at 8:00 p.m.

ROLL CALL

Clerk Ulreich called the roll and the following members were present: Supervisor Michael Schroeder, Trustee Michael Domrzalski, Trustee Ruth O'Connell, Trustee Kathy Penner, Trustee JoAnne Schultz and Clerk Paula Ulreich.

Also in attendance: Wheeling Township Highway Commissioner Scott Saewert, Wheeling Township Collector Ken Jochum, Wheeling Township Attorney Nanci Rogers and Wheeling Township Director of Finance and Administration Josephine Stellato.

PLEDGE OF ALLEGIANCE

Supervisor Schroeder led those assembled in the Pledge of Allegiance.

MOTION #1: APPROVAL OF MEETING MINUTES NOVEMBER 23, 2010

Motion by Trustee Schultz, seconded by Trustee Domrzalski, to approve the minutes of November 23, 2010, as presented.

VOICE CALL VOTE: All Ayes...Motion #1 Carried.

MOTION #2: AUDIT FOR TOWN FUND

Motion by Trustee Domrzalski, seconded by Trustee Penner, to approve Batch #329 and 330, against the Town Fund, in the amount of \$41,408.86, to be paid.

ROLL CALL VOTE: AYES: Domrzalski, Penner, Schultz, O'Connell, Schroeder
NAYS: None...Motion #2 Carried.

MOTION #3: AUDIT FOR ROAD AND BRIDGE FUND

Motion by Trustee Domrzalski, seconded by Trustee Penner, to approve Batch #207 and 208, against the Road and Bridge Fund, in the amount of \$41,471.08, to be paid.

ROLL CALL VOTE: AYES: Domrzalski, Penner, Schultz, O'Connell, Schroeder
NAYS: None...Motion #3 Carried.

MOTION #4: AUDIT FOR CEMETERY FUND

Motion by Trustee Domrzalski, seconded by Trustee Penner, to approve Batch #121410, against the Cemetery Fund, in the amount of \$26.00, to be paid.

ROLL CALL VOTE: AYES: Domrzalski, Penner, Schultz, O'Connell, Schroeder
NAYS: None...Motion #4 Carried.

CITIZENS TO BE HEARD

None.

OFFICIALS REPORTS

Highway Department: Highway Commissioner Saewert reported:

- The Graylynn Drive and Gregory Street drainage restoration and road project will be let for bidding in February.
- The Salk Road drainage improvement project is completed.
- The Highway Department worked with Cook County Inspectors to review projects being done and permit violations in unincorporated areas.
- Commissioner Saewert and Deputy Commissioner Neitzke attended the Cook County Highway Commissioners meeting in Countryside.
- The DCEO Grant obtained by the Highway Department and secured for \$100,000 for road projects in the Dunlo Highlands unincorporated area was presented to the board.
- One building addition permit at 700 N. River Road in Mount Prospect is pending.

Assessor: A written Assessor's report was presented as follows:

- The triennial reassessment notices were mailed on October 29, 2010, with an appeal deadline date of December 1, 2010.
- The Cook County tax bills were mailed November 10th, with a due date of December 13, 2010.
- The two events crossed over and resulted in an incredibly high demand by constituents for information and assistance with both appeals and tax bill questions.
- In addition, the new Cook County Assessor took office, in the midst of this, on December 6, 2010. All County forms had to be deleted and replaced with new forms.
- One year ago in May of 2009, the Cook County Assessor closed the Rolling Meadows branch office. This has left all northwest suburban taxpayers with

no suburban alternative but to travel to the Skokie Branch for revised tax bills and other "County only" services.

- There was 2, 255 visitors to the Wheeling Township Assessor's Office from November 1, 2010 to date.
- 1, 847 phone calls were handled.
- All visitors were assisted with an appeal and/or tax bill revisions.
- No complaints were received; most visitors were very appreciative and complimentary of the Township services provided.

Supervisor: Supervisor Schroeder thanked the Chamber of Commerce for their generous donation to the Wheeling Township pantry by holding a food drive at their Annual Christmas party.

ADMINISTRATIVE REPORT

Mrs. Stellato reported:

- Access to Care is changing their policy and limiting services to only legal residents and citizens. ATC was having difficulty securing funding because their policy was not in sync with their funding providers. Effective immediately, they will no longer serve patients who are undocumented residents. This change will probably increase the usage of our "Angel" fund for medical services such as doctor visits, prescriptions, etc. We have approximately \$80,000 in donations from the community in that account.
- Wheeling Township distributed 221 Thanksgiving baskets to families.
- Distributions of gifts for the Adopt a Family program took place on December 9th and 10th. 337 families to date have received food and gifts through the 2010 program. In addition to the gifts provided by local donors, scarves, hats and beanie babies were also included for each child. 22 individuals and children received bikes from the Rotary Club and 32 children received new coats
- Valerie Profit reported that Northrup Grumman received Stimulus funding and hired 14 people from our program since August.
- Wheeling Township has contracted with Bravura Networks for offsite data storage for a total of \$285 per month. This price remains firm for up to 100GB of compressed data. We presently pay \$400 per month for 400GB. The one-time cost of the on-site server installation is \$795. Start up is scheduled for the first week in January, 2011.

NEW BUSINESS

DCEO GRANT AGREEMENT

Highway Commissioner Saewert applied and received a grant from the Illinois Department of Commerce and Economic Opportunity (dceo), under which Wheeling Township will receive \$100,000 for road resurfacing of Park Place, Salk Road and

Darryl Drive. Upon review by the Highway Department attorney, the agreement is acceptable as written. The attorney recommended the agreement should be accepted by the Township Board and then signed by Supervisor Schroeder. Supervisor Schroeder will sign the agreement but, being a road project, will authorize Highway Commissioner Saewert to be the project's signatory and to follow through on completion of the work.

MOTION #5: DCEO GRANT AGREEMENT

Motion by Supervisor Schroeder, seconded by Trustee Penner, to accept the Grant Agreement Number 10-203705, from the Illinois Department of Commerce and Economic Opportunity, in the amount of \$100,000, for the purpose of road resurfacing of Park Place, Salk Road and Darryl Drive, Wheeling Township.

ROLL CALL VOTE: AYES: Schroeder, Penner, Schultz, Domrzalski, O'Connell
NAYS: None...Motion #5 Carried.

LEVY ADOPTIONS

MOTION #6: TOWN AND GENERAL ASSISTANCE FUND LEVY

Motion by Supervisor Schroeder, seconded by Trustee Domrzalski, to adopt Ordinance 2010-05, Annual Single Township Tax Wheeling Township, for the Town Fund and General Assistance, in the amount of \$2,638,913.

ROLL CALL VOTE: AYES: Schroeder, Domrzalski, O'Connell, Schultz, Penner.
NAYS: None...Motion #6 Carried.

MOTION #7: ROAD DISTRICT LEVY

Motion by Supervisor Schroeder, seconded by Trustee Domrzalski, to adopt Ordinance 2010-07, Annual Single Wheeling Township Road District, Tax Levy Ordinance 2010, in the amount of \$748,528.

ROLL CALL VOTE: AYES: Schroeder, Domrzalski, O'Connell, Schultz, Penner
NAYS: None...Motion #7 Carried.

2011 IRS MILEAGE

On December 3, 2010, the Internal Revenue Service issued the 2011 standard mileage rates used to calculate the deductible costs of operating an automobile for business purposes at 51c per mile. This is a reduction from 55c a mile for 2010. The Supervisor and Board unanimously agreed to accept the IRS 2011 standard mileage rate at 51c per mile.

MOTION #8: EXECUTIVE SESSION

Motion by Supervisor Schroeder, seconded by Trustee Schultz, to go into Executive Session, for the following reasons: as allowed under Section 2C 1 and 3 of the Open Meetings Act, to discuss the appointment, employment and compensation of specific employees and for the purpose of the selection of a person to fill a vacancy of a public office.

ROLL CALL VOTE: AYES: Schroeder, Penner, Schultz, O'Connell, Domrzalski
NAYS: None...Motion #8 Carried.

The Supervisor and Board moved into Executive Session at 8:15 p.m. and returned to regular session at 8:28 p.m.

MOTION #9: ASSESSOR APPOINTMENT

Motion by Supervisor Schroeder, seconded by Trustee Domrzalski, to appoint Jerry Sadler to fill the vacancy of assessor for the remainder of the term.

ROLL CALL VOTE: AYES: Schroeder, Domrzalski, O'Connell, Schultz, Penner
NAYS: None...Motion #9 Carried.

Newly appointed Assessor Sadler was sworn into office by Clerk Ulreich.

FIRE PANEL REPLACEMENT APPROVAL

Mrs. Stellato reported that the replacement of the facility's fire panel is eminent. Three quotes were received, with the lowest being \$17,487, from Fire and Security Systems, Inc. This company is also installed and maintains our present system. She asked for approval to update our system and for Mr. Ted Eckhardt to be contracted with, as our project manager, due to the intricate procedure of installation.

MOTION #10: FIRE PANEL REPLACEMENT

Motion by Supervisor Schroeder, seconded by Trustee Domrzalski, to accept the low quote from Fire and Security Systems, Inc., in the amount of \$17,487, for the replacement of the Township building's fire panel.

ROLL CALL VOTE: AYES: Schroeder, Domrzalski, O'Connell, Schultz, Penner
NAYS: None...Motion #10 Carried.

MOTION #11: FIRE PANEL REPLACEMENT CONSULTANT

Motion by Supervisor Schroeder, seconded by Trustee Domrzalski, to hire Ted Eckhardt as project manager for the installation of the Township building's fire panel, in an amount not to exceed \$1,360.

ROLL CALL VOTE: AYES: Schroeder, Domrzalski, O'Connell, Schultz, Penner
NAYS: None...Motion #10 Carried.

MOTION #12: ADJOURNMENT

Motion by Trustee Penner, seconded by Trustee Domrzalski, to adjourn.

VOICE CALL VOTE: All Ayes...Motion #12 Carried.

The regular meeting for Thursday, December 14, 2010, was adjourned at 8:31 p.m. The next scheduled board meeting will be on Tuesday, January 26, 2011, at 8:00 p.m.

Paula L. Ulreich
Township Clerk

