

CALL TO ORDER

The regular meeting of the Supervisor and Board of Trustees of Wheeling Township, for August 24, 2021 was held in the Paula Ulreich Meeting Room, in the Township of Wheeling, 1616 North Arlington Heights Road, Arlington Heights, Illinois. Supervisor Penner called the meeting to order at 8:00 p.m.

ROLL CALL

Clerk Gauza called the roll and the following members were present: Supervisor Kathleen Penner, Trustee Jeanne Hamilton, Trustee Patricia Kozicki, and Clerk Joanna Gauza.

Also in attendance: Wheeling Township Assessor Jerry Sadler, Wheeling Township Attorney Kenneth Florey, and Wheeling Township Director of Finance and Administration Regina Stapleton.

Absent: Trustee Joseph Murglin, and Trustee Darrel Talken.

PLEDGE OF ALLEGIANCE

Supervisor Penner led those assembled in the Pledge of Allegiance.

APPROVAL OF MINUTES

MOTION #1: APPROVAL OF THE MINUTES OF THE REGULAR BOARD MEETING ON JULY 27, 2021

Motion by Trustee Kozicki, seconded by Trustee Hamilton, to approve the minutes of July 27, 2021 Regular Board Meeting, in changing \$470,000 to \$400,000 -- page 3, Audit by Judy Walther, 3rd sentence.

ROLL CALL VOTE: AYES: Kozicki, Hamilton, Penner
NAYS: None....Motion #1 Carried.

AUDIT

MOTION #2: AUDIT FOR TOWN FUND

Motion by Trustee Kozicki, seconded by Trustee Hamilton, to approve batch #8/13/21, #8/20/21, and #8/24/21 against the Town Fund in the amount of \$162,747.29 to be paid.

ROLL CALL VOTE: AYES: Kozicki, Hamilton, Penner
NAYS: None....Motion #2 Carried.

MOTION #3: AUDIT FOR ROAD MANAGEMENT FUND

Motion by Trustee Kozicki, seconded by Trustee Hamilton, to approve batch #8/13/21, and #8/24/21 against the Road Management Fund, in the amount of \$12,178.27 to be paid.

ROLL CALL VOTE: AYES: Kozicki, Hamilton, Penner
NAYS: None....Motion #3 Carried.

MOTION #4: AUDIT FOR CEMETERY FUND

Motion by Trustee Kozicki, seconded by Trustee Hamilton, to approve batch #082421 against the Cemetery Fund, in the amount of \$3,189.73 to be paid.

ROLL CALL VOTE: AYES: Kozicki, Hamilton, Penner
NAYS: None....Motion #4 Carried.

CITIZENS TO BE HEARD

None.

OFFICIALS' REPORT

ASSESSOR: Assessor Sadler reported:

- **COOK COUNTY TREASURER**
- The 2020 Second Installment Tax Bill was mailed on Friday, August 20th. The due date is October 1st. Most exemptions that were a Certificate of Error last year did not automatically renew which leaves many taxpayers in need of assistance to obtain a revised bill. They can now apply online or we can email their applications to the County. A substantial number of constituents are affected by this situation and our office is very busy.
- **COOK COUNTY ASSESSOR**
- Wheeling Township is tentatively open for appeals in mid-September. Constituents now email our office to request comparables which we will send along with instructions for an online appeal closer to the open date. If they do not have access to a computer they can complete an appeal form and we will enter the appeal when the Township is open. This is the 3rd year of the Triennial.
- **STATISTICS**
- Phone calls: 567 Office visits: 230 Exemptions: 102

ADMINISTRATOR'S REPORT: Administrator Stapleton reported:

- On August 5th, Supervisor Penner and Administrator Stapleton met with Cook County Commissioner Britton. They discussed grant opportunities from Cook County. They also gave him a tour of the Food Pantry.
- With the storms we had on August 10th, the Township lost power and the telephone system control box. We were without phones from Wednesday to Friday. NJS did get the Township the capability to receive incoming calls on

Friday, but we could not make outgoing calls. Between NJS and Fusion, they fixed or upgraded our system to make outgoing calls by Thursday of the following week.

- The Food Pantry has been receiving numerous donations of fresh vegetables. We are very thankful for the local gardeners willing to share their harvest.
- All three recent new hires are doing well.
- Statistics for July 2021:
 - 1,220 rides – 395 non-medical, 825 medical
 - 1,342 meals delivered
 - 307 visits to the Food Pantry – 586 people feed

NEW BUSINESS:

MOTION #5: 2021 LEVY CALENDAR APPROVAL

Motion by Supervisor Penner, seconded by Trustee Kozicki to approve the 2021 Levy Calendar.

ROLL CALL VOTE: AYES: Penner, Kozicki, Hamilton
NAYS: None....Motion #5 Carried.

MOTION #6: APPROVAL OF CEMETERY RIGHT A WAY AND LANDSCAPE LICENSE AGREEMENT

Motion by Supervisor Penner, seconded by Trustee Kozicki to approve the Cemetery Right A Way and Landscape License Agreement.

ROLL CALL VOTE: AYES: Penner, Kozicki, Hamilton
NAYS: None....Motion #6 Carried.

OLD BUSINESS: None

MOTION #7: ADJOURNMENT

Motion by Supervisor Penner, seconded by Trustee Kozicki to adjourn.

VOICE CALL VOTE: All Ayes....Motion #7 Carried.

The meeting for Tuesday, August 24, 2021, was declared adjourned at 8:15 p.m. The next scheduled regular board meeting is set for Tuesday, September 28, 2021, at 8:00 p.m.

Joanna M. Gauza
Wheeling Township Clerk