

WHEELING TOWNSHIP COMMUNITY MENTAL HEALTH BOARD MINUTES OF
MAY 14, 2025

CALL TO ORDER

The Community Mental Health Board Meeting of Wheeling Township, for March 12, 2025 was held in the Paula Ulreich Meeting Room, in the Township of Wheeling, 1616 North Arlington Heights Road, Arlington Heights, Illinois. President Susan Hayes called the meeting to order at 7:06 p.m.

ROLL CALL

Secretary Bill Dixon called the roll and the following members were present, Bill Dixon, Jeanne Hamilton, John Lubbe, Jack Vrett & Susan Hayes.

Absent: Jim Ruffatto

Also, in attendance: Wheeling Township Attorney Kenneth Florey, and Wheeling Township Director of Finance and Administration Regina Stapleton.

PLEDGE OF ALLEGIANCE

President Susan Hayes led those assembled in the Pledge of Allegiance.

APPROVAL OF MINUTES

**MOTION #1: APPROVAL OF THE MINUTES OF THE WHEELING TOWNSHIP
COMMUNITY MENTAL HEALTH BOARD MEETING ON MARCH 12, 2025**

Motion by Jeanne Hamilton, seconded by John Lubbe to approve the March 12, 2025 Wheeling Township Community Mental Health Board Meeting minutes.

VOICE CALL VOTE: ALL AYES...

NAYS: None....Motion #1 Carried.

CITIZENS TO BE HEARD

Lorri Grainawi thanked Jeanne Hamilton for her service to the Mental Health Board. She stated that she would be the Township's Board's appointee and is looking forward to working with everyone.

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MOTION #2: 7:14 PM OPEN EXECUTIVE SESSION FOR PURPOSES OF HIRING A MENTAL HEALTH MANAGER POSITION

Motion by President Susan Hayes, seconded by Bill Dixon, to open the Executive Session for Purposes of Hiring A Community Mental Health Board Manager.

ROLL CALL VOTE: AYES: Susan Hayes, Bill Dixon, John Lubbe, Jeanne Hamilton,
Jack Vrett

NAYS: None....Motion #2 Carried.

MOTION #3: 8:19 PM CLOSE EXECUTIVE SESSION HELD FOR PURPOSES OF HIRING A MENTAL HEALTH MANAGER POSITION

Motion by Jeanne Hamilton, seconded by John Lubbe to close the Executive Session for Purposes of Hiring a Mental Health Manager Position.

ROLL CALL VOTE: AYES: Susan Hayes, Bill Dixon, John Lubbe, Jeanne Hamilton,
Jack Vrett

NAYS: None....Motion #3 Carried

BUSINESS

MOTION #4 APPROVAL OF 2026/27 FUNDING CALENDAR

Motion by Jack Vrett, seconded by Jeanne Hamilton to approve the 2026/27 Funding Calendar.

VOICE CALL VOTE: ALL AYES....

NAYS: None....Motion #4 Carried.

MOTION #5 APPROVAL TO EXTEND OFFER FOR COMMUNITY MENTAL HEALTH BOARD MANAGER POSITION

Motion by Jack Vrett, seconded by John Lubbe to approve to Extend Offer for the Community Mental Health Board Manager Position.

ROLL CALL VOTE: AYES: Susan Hayes, Bill Dixon, John Lubbe, Jeanne Hamilton,
Jack Vrett

NAYS: None....Motion #5 Carried.

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MOTION #6 APPROVAL OF REVISED FUNDING CONTRACT

Discussion: Regina Stapleton explained the revision added to the Funding Contract. She also stated that all Townships need to have a more standard contract. She said the new Community Mental Health Board Manager can participate in creating a more standard contract.

Motion by Jack Vrett, seconded by Jeanne Hamilton to approve the Revised Funding Contract.

ROLL CALL VOTE: AYES: Susan Hayes, Bill Dixon, John Lubbe, Jeanne Hamilton,
Jack Vrett
NAYS: None....Motion #6 Carried.

Discussion-Funding Application Modifications

Regina Stapleton advised the Board to review the 2026-27 Funding Application and to send any changes before the next meeting so the application can be posted by July 1, 2025.

John Lubbe stated he likes the application, but asked about identifying a method of measuring outcome objectives on page 5. Regina Stapleton stated the new Community Mental Health Board Manager will do audits of the agencies.

BOARD COMMENTS

Jack Vrett thanked Jeanne Hamilton for her service on the Board. President Susan Hayes presented Jeanne Hamilton with a bouquet of flowers on behalf of the Board.

MOTION#7 ADJOURNMENT

Motion by Jeanne Hamilton, seconded by Jack Vrett.

VOICE CALL VOTE: All Ayes...
NAYES: None...Motion #7 carried.

The meeting for Wednesday, May 14, 2025 was declared adjourned at 8:27 pm. The next scheduled Community Mental Health Board Meeting is set for Wednesday, June 11, 2025 at 7:00 pm.