

**CALL TO ORDER**

The regular meeting of the Supervisor and Board of Trustees of Wheeling Township, for February 28, 2023 was held in the Paula Ulreich Meeting Room, in the Township of Wheeling, 1616 North Arlington Heights Road, Arlington Heights, Illinois. Supervisor Penner called the meeting to order at 8:05 p.m.

**ROLL CALL**

Clerk Gauza called the roll and the following members were present, Supervisor Kathy Penner, Trustee Patricia Kozicki, Trustee Joseph Murglin, Trustee Darrel Talken and Clerk Joanna Gauza.

Also in attendance: Wheeling Township Assessor Ken Jochum, Wheeling Township Attorney Kenneth Florey, and Wheeling Township Director of Finance and Administration Regina Stapleton.

Absent: Trustee Jeanne Hamilton

**PLEDGE OF ALLEGIANCE**

Supervisor Penner led those assembled in the Pledge of Allegiance.

**APPROVAL OF MINUTES**

**MOTION #1: APPROVAL OF THE MINUTES OF THE REGULAR BOARD MEETING ON JANUARY 24, 2023**

Motion by Trustee Kozicki, seconded by Trustee Murglin, to approve the minutes of January 24, 2023 Regular Board Meeting.

ROLL CALL VOTE: AYES: Kozicki, Murglin, Talken, Penner  
NAYS: None....Motion #1 Carried.

**AUDIT**

**MOTION #2: AUDIT FOR ROAD MANAGEMENT FUND**

Motion by Trustee Kozicki, seconded by Trustee Murglin, to approve batch #1/26/23, #2/16/23, #2/24/23, #2/27/23 and #2/28/23 against the Road Management Fund, in the amount of \$134,969.61 to be paid.

ROLL CALL VOTE: AYES: Kozicki, Murglin, Talken, Penner  
NAYS: None....Motion #2 Carried.

**MOTION #3: AUDIT FOR CEMETERY FUND**

Motion by Trustee Kozicki, seconded by Trustee Murglin, to approve batch #2/16/23 and #2/24/23 against the Cemetery Fund, in the amount of \$2,593.25 to be paid.

ROLL CALL VOTE: AYES: Kozicki, Murglin, Talken, Penner  
NAYS: None....Motion #3 Carried.

**MOTION #4: AUDIT FOR TOWN FUND**

Motion by Trustee Kozicki, seconded by Trustee Murglin, to approve batch #1/26/23, #2/10/23, #2/13/23, #2/17/23, #2/21/23, #2/24/23, #2/27/23 and #2/28/23 against the Town Fund in the amount of \$389,369.06 to be paid.

ROLL CALL VOTE: AYES: Kozicki, Murglin, Talken, Penner  
NAYS: None....Motion #4 Carried.

**CITIZENS TO BE HEARD**

Hue Brady who is on the board of the Northwest Suburban Chapter of NAMI shared information about mental illness and estimated how many Wheeling Township residents have untreated mental illness.

Philip Guide mentioned the Mental Health Board had scheduled its first meeting and what would he hoped they would do and proposed funding. He is hopeful that community will get enhanced services.

Lori Grainari mentioned that the Association of Mental Health Boards in the State was offering a free March 24 information meeting. The Association has experts to provide free advice. She also mentioned the first meeting of Board is scheduled for March 22. She also stated mental health and substance abuse often go hand in hand.

Ms. Rische has worked in behavioral health for 27 years and works with people with depression, bipolar and other such disorders. She works with adults who are 22 years or older. She occasionally goes to court because something bad happens with her patients. She stated that it takes a complex board to manage such complex issues and having a family member with mental health issues doesn't make you a mental health professional. She supports folks that have issues and have done some pretty scary stuff. Schools are not equipped to deal with such violent individuals.

Terri Gens stated she was a Mount Prospect Trustee but was not here on behalf of the board of trustees. She stated the new Wheeling Township Mental Health Board members should have expertise in behavioral healthcare.

Nicole Grazee thanked board for its service. She is a Village trustee for Arlington Heights but is at meeting in her own capacity. She is also an ordained minister and hospice chaplain. She refers persons for additional support and supports of Mental Health Board.

Arnold Gould stated that group has failed to convey sufficiently the need for the mental health services. Mental health issues are impacting the youth. Northwest Center has a fifteen person waiting list. Child Advocacy Center has 20 people on it waiting list.

## **OFFICIALS' REPORT**

**ASSESSOR:** Assessor Jochum reported:

- **TAX YEAR 2022**
- We opened for Board of Review appeals on February 17, 2023 and Wheeling Township will close for appeals on March 18, 2023.
- We initiated pre-filing as well as email contact to filers who were on record with our office and consequently received appeals before we opened. In addition, we now have an appointment system so taxpayers will not have to wait in line.
- Thus far we have handled over 300 appeals all of which have been filed with the Board of Review, we are on pace to exceed our estimate of 400 for the year.
- **OUTREACH**
- We will be conducting two outreach events with the Board of Review Commissioners. On March 7, there will be an event with Commissioner Cardenas at the Township offices. On March 13, there will be an event with Commissioner Steele at Wheeling Village Hall.
- Commissioner Steele will also be lending us a BoR analyst for a day or two which will provide an exchange of information which will be very positive for both the Township and the BoR. We are grateful for this positive initiative and willingness to work with the Townships.
- We did an outreach event on property taxes at the request of St. Edna Parish. Approximately 40 people were in attendance.
- **HOME SALES AND VALUATION INFORMATION**
- Wheeling Township closed 2022 with 5,391 sales of residential properties. a reduction from previous year total of 6,303 units. See attached summary.
- Also attached is a Bloomberg report that indicated a significant decline in the value of the U.S. housing market, the greatest decline since 2008. Any 2022 decline in value would be reflected in the 2025 re assessment. As mentioned in last month's report, Wheeling Township residential assessed value is \$1,392,133,284.

## **CONSTITUENT CASES**

January full  
month

Feb 1-  
24

Senior	368	313
Homeowner	105	81
Tax		
Bill	51	87
AV	54	446
DVET	22	20
Misc	5	4
Total	604	951

**CLERK’S REPORT:**

• We are currently working on document disposal of old records. We have about 507 cubic feet of documents to dispose and are waiting for approval from Springfield to begin disposing of the records.

**ADMINISTRATOR’S REPORT:** Administrator Stapleton reported:

- We have hired a Maintenance/Custodian, Nathan Garrett. Nathan started February 21, 2023.
- Administrator Stapleton has received the architect's drawing for the new back door and handicapped accessible doors for the Supervisor and Assessor's office suites.
- The Food Pantry numbers are up. We are seeing a lot of families from Ukraine looking for assistance; once qualified, they can use our food pantry. We anticipate this number will increase because, as of March 1, 2023, SNAP benefits will decrease.
- GA and EA continue to rise; we currently have 15 straight GA clients vs. the six we had last year.
- Statistics for January 2023:
  - 1,670 rides – 695 non-medical, 975 Medical
  - 1,080 meals delivered
  - 458 visits to the Food Pantry – 998 people fed

**MOTION #5: APPROVAL TO OPEN THE EXECUTIVE SESSION**

Motion by Supervisor Penner, seconded by Trustee Kozicki to approve to open the Executive Session.

ROLL CALL VOTE: AYES: Penner, Kozicki, Murglin, Talken  
NAYS: None....Motion #5 Carried.

**MOTION #6: APPROVAL TO CLOSE THE EXECUTIVE SESSION**

Motion by Supervisor Penner, seconded by Trustee Murglin to close the Executive Session.

ROLL CALL VOTE: AYES: Penner, Murglin, Kozicki, Talken  
NAYS: None....Motion #6 Carried.

**MOTION #7: APPROVAL OF APPOINTMENT OF CEMETERY TRUSTEE – PHILIP FLORES JR. MAINTENANCE/CUSTODIAN – NATHAN GARRETT, HOME DELIVERED MEALS COORDINATOR – KATHY LEWISTON, 3 YEAR LEASE FOR SHELTER INC., AUDIT ENGAGEMENT LETTER, 2022-23 TRANSFER OF APPROPRIATIONS**

Motion by Supervisor Penner, seconded by Trustee Kozicki to approve the appointment of Cemetery Trustee Philip Flores Jr., Maintenance/Custodian Nathan Garrett, Home Delivered Meals Coordinator Kathy Lewiston, 3 Year Lease for Shelter Inc., Audit Engagement Letter, 2022-23 Transfer of Appropriations.

ROLL CALL VOTE: AYES: Penner, Kozicki, Murglin, Talken  
NAYS: None....Motion #7 Carried.

**OLD BUSINESS:** None

**MOTION #8: ADJOURNMENT**

Motion by Supervisor Penner seconded by Trustee Kozicki to adjourn.

VOICE CALL VOTE: All Ayes....Motion #8 Carried.

The meeting for Tuesday, February 28, 2023, was declared adjourned at 8:45 p.m. The next scheduled regular board meeting is set for Tuesday, March 21, 2023, at 8:00 p.m.

Joanna M. Gauza  
Wheeling Township Clerk