

**CALL TO ORDER**

The regular meeting of the Supervisor and Board of Trustees of Wheeling Township, for December 7, 2021 was held in the Paula Ulreich Meeting Room, in the Township of Wheeling, 1616 North Arlington Heights Road, Arlington Heights, Illinois. Supervisor Penner called the meeting to order at 8:05 p.m.

**ROLL CALL**

Clerk Gauza called the roll and the following members were present: Supervisor Kathleen Penner, Trustee Jeanne Hamilton, Trustee Patricia Kozicki, Trustee Joseph Murglin, Trustee Darrel Talken and Clerk Joanna Gauza.

Also in attendance: Wheeling Township Assessor Jerry Sadler, Wheeling Township Attorney Kenneth Florey, and Wheeling Township Director of Finance and Administration Regina Stapleton.

Absent: None

**PLEDGE OF ALLEGIANCE**

Supervisor Penner led those assembled in the Pledge of Allegiance.

**PUBLIC TRUTH IN TAXATION HEARINGS**

**2021 TOWN AND GENERAL ASSISTANCE LEVY**

Attorney Kenneth Florey called the Town Public Hearing for 2021 to order and stated that the proposed Town Fund Levy is in the amount of \$2,048,560. The General Assistance Fund Levy is \$399,718. The proposed aggregate levy for these two funds is \$2,448,278. He asked if there was anyone present who would like to speak on the levies to please step forward and give her/his name and address. Nobody stepped forward to make a comment and the hearing was closed.

**MOTION #1: TO CLOSE TOWN AND GENERAL ASSISTANCE LEVY HEARING**

Motion by Supervisor Penner, seconded by Trustee Kozicki, to close the Town and General Assistance hearing.

ROLL CALL VOTE: AYES: Penner, Kozicki, Murglin, Talken, Hamilton  
NAYS: None....Motion #1 Carried.

## **2021 ROAD MANAGEMENT LEVY**

Attorney Kenneth Florey called the Road Management Public Hearing for 2021 to order and stated a proposed Road Management Levy for next year amount of \$719,380. He asked if there was anyone present who would like to speak and if so, to please give her/his name and address. With no comments, the Road Management Hearing was closed.

### **MOTION #2: TO CLOSE THE ROAD MANAGEMENT LEVY HEARING**

Motion by Supervisor Penner seconded by Trustee Kozicki, to close the Road Management Levy hearing.

ROLL CALL VOTE: AYES: Penner, Kozicki, Murglin, Talken, Hamilton  
NAYS: None....Motion #2 Carried.

## **APPROVAL OF MINUTES**

### **MOTION #3: APPROVAL OF THE MINUTES OF THE SPECIAL BOARD MEETING ON NOVEMBER 16, 2021**

Motion by Supervisor Penner, seconded by Trustee Kozicki, to approve the minutes of November 16, 2021 Special Board Meeting.

ROLL CALL VOTE: AYES: Penner, Kozicki, Murglin, Talken, Hamilton  
NAYS: None....Motion #3 Carried.

### **MOTION #4: APPROVAL OF THE MINUTES OF THE REGULAR BOARD MEETING ON NOVEMBER 16, 2021**

Motion by Supervisor Penner, seconded by Trustee Kozicki, to approve the minutes of November 16, 2021 Regular Board Meeting.

ROLL CALL VOTE: AYES: Penner, Kozicki, Murglin, Talken, Hamilton  
NAYS: None....Motion #4 Carried.

## **AUDIT**

### **MOTION #5: AUDIT FOR ROAD MANAGEMENT FUND**

Motion by Trustee Kozicki, seconded by Trustee Murglin, to approve batch #11/30/21 and #12/7/21 against the Road Management Fund, in the amount of \$83,745.60 to be paid.

ROLL CALL VOTE: AYES: Kozicki, Murglin, Talken, Hamilton, Penner  
NAYS: None....Motion #5 Carried.

**MOTION #6: AUDIT FOR CEMETERY FUND**

Motion by Trustee Kozicki, seconded by Trustee Murglin, to approve batch #11/30/21 and #12/6/21 against the Cemetery Fund, in the amount of \$1,567.50 to be paid.

ROLL CALL VOTE: AYES: Kozicki, Murglin, Talken, Hamilton, Penner  
NAYS: None....Motion #6 Carried.

**MOTION #7: AUDIT FOR TOWN FUND**

Motion by Trustee Kozicki, seconded by Trustee Murglin, to approve batch #11/30/21, #12/1/21 and #12/7/21 against the Town Fund in the amount of \$172,235.81 to be paid.

ROLL CALL VOTE: AYES: Kozicki, Murglin, Talken, Hamilton, Penner  
NAYS: None....Motion #7 Carried.

**CITIZENS TO BE HEARD**

None.

**OFFICIALS' REPORT**

**ASSESSOR:** Assessor Sadler reported:

- Results for the Cook County Assessor appeals should be finalized in January and decision letters mailed at that time. The last opportunity to appeal in this triennial will be with the Board of Review in 2022.
- Tax bills are available online on the Treasurer's website and will be mailed to property owners in early February, 2022.
- The deadline for 2021 permits will likely be mid-December. We are caught up and processing November as the Villages send them. The entire Permit system has transitioned from a paper to an electronic system this year. Villages email the permits in an electronic format that we can input, code, check the accuracy of square footage and description of the work done and then submit to the County through their new system. There are still many technical issues to be resolved before the process goes smoothly. Very few paper copies of permits are now handled by our office.
- We have begun to replace Sidwell maps with the updated pages that have revisions such as new Property Index Numbers, divisions, and corrections.
- The Staff of Wheeling Township Assessor's Office wishes Jerry Sadler all the best!!!
- STATISTICS: Phone calls: 183      Office visits: 62      Exemptions: 17

**CLERK'S REPORT:**

- Attended Clerk Meeting dinner at Hanover Township hosted by Katie Baumer.
- Volunteered at Wheeling Township Food Pantry with my daughter.

**ADMINISTRATOR'S REPORT:** Administrator Stapleton reported:

- Thanksgiving distribution went well. We distributed 370 baskets.
- Adopt a Family gift distribution will begin on Thursday afternoon and will continue through December 15<sup>th</sup>. We will give gifts to approximately 259 families. In addition to presents for the families, each family will receive a gift card to Aldi's.
- We will also be giving approximately 40 families coats and hats for their children. The hats are handmade by various community residents. We are very appreciative of their donations.
- Good news! AARP Tax Prep will be back this tax season.
- Statistics for November 2021:
  - 1,410 rides -568 non-medical, 848 medical
  - 1,120 meals delivered
  - 344 visits to the Food Pantry – 673 people fed

**NEW BUSINESS:**

**MOTION #8: 2022 HOLIDAY SCHEDULE APPROVAL**

Motion by Supervisor Penner, seconded by Trustee Murglin to approve the 2022 Holiday Schedule.

ROLL CALL VOTE: AYES: Penner, Murglin, Hamilton, Kozicki, Talken  
NAYS: None....Motion #8 Carried.

**PRESENTATION OF RESOLUTION HONORING ASSESSOR JERRY SADLER-**

Supervisor Penner presented Assessor Sadler with a Resolution thanking him for 23 years of service to our community.

**MOTION #9: RESOLUTION HONORING ASSESSOR JERRY SADLER**

Motion by Supervisor Penner, seconded by Trustee Kozicki to approve the Resolution Honoring Assessor Jerry Sadler.

ROLL CALL VOTE: AYES: Penner, Kozicki, Murglin, Hamilton, Talken  
NAYS: None....Motion #9 Carried.

**OLD BUSINESS:**

**MOTION #10: ADOPTION OF 2021 LEVIES FOR THE TOWN AND GENERAL ASSISTANCE**

Motion by Supervisor Penner, seconded by Trustee Murglin to adopt the Levies for the Town and General Assistance in the amount of \$2,448,278.

ROLL CALL VOTE: AYES: Penner, Murglin, Kozicki, Hamilton, Talken  
NAYS: None....Motion #10 Carried.

**MOTION #11: ADOPTION OF 2021 LEVY FOR THE ROAD MANAGEMENT**

Motion by Supervisor Penner, seconded by Trustee Murglin to adopt the Levy for the Road Management in the amount of \$719,380.

ROLL CALL VOTE: AYES: Penner, Murglin, Kozicki, Hamilton, Talken  
NAYS: None....Motion #11 Carried.

**MOTION #12: ADJOURNMENT**

Motion by Supervisor Penner, seconded by Trustee Talken to adjourn.

VOICE CALL VOTE: All Ayes....Motion #12 Carried.

The meeting for Tuesday, December 7, 2021, was declared adjourned at 8:30 p.m. The next scheduled regular board meeting is set for Tuesday, January 25, 2022, at 8:00 p.m.

Joanna M. Gauza  
Wheeling Township Clerk