

CALL TO ORDER

The regular meeting of the Supervisor and Board of Trustees of Wheeling Township, for August 26, 2014 was held in the Paula Ulreich Meeting Room, in the Township of Wheeling, 1616 North Arlington Heights Road, Arlington Heights, Illinois. Supervisor Schroeder called the meeting to order at 8:00 p.m.

ROLL CALL

Deputy Clerk Josephine Stellato called the roll and the following members were present: Supervisor Schroeder, Trustee Robert Hoban, Trustee Ruth O'Connell, Trustee Michael Domrzalski, and Trustee Kathy Penner.

Also in attendance: Wheeling Township Highway Commissioner Scott Saewert, Wheeling Township Attorney Howard Metz, and Wheeling Township Director of Finance and Administration Josephine Stellato.

Absent: Clerk Joanna Gauza, and Wheeling Township Assessor Jerry Sadler.

PLEDGE OF ALLEGIANCE

Supervisor Schroeder led those assembled in the Pledge of Allegiance.

APPROVAL OF MINUTES

MOTION # 1: APPROVAL OF MEETING MINUTES –July 22, 2014

Motion by Trustee Domrzalski, seconded by Trustee O'Connell, to approve the minutes of July 22, 2014.

VOICE CALL VOTE: AYES.... Domrzalski, Hoban, O'Connell, Penner, Schroeder
NAYES... None...Motion #1 Carried.

AUDIT

MOTION # 2: AUDIT FOR CEMETERY FUND

Motion by Trustee Domrzalski, seconded by Trustee Hoban, to approve batch #082614 against the Cemetery Fund, in the amount of \$2,188.99 to be paid.

ROLL CALL VOTE: AYES.... Domrzalski, Hoban, O'Connell, Penner, Schroeder
NAYES...None...Motion #2 Carried.

MOTION #3: AUDIT FOR ROAD FUND

Motion by Trustee Domrzalski, seconded by Trustee Hoban, to approve batches #328, #329, #330, #331, and #332 against the Road District Fund, in the amount of \$21,698.03 to be paid.

ROLL CALL VOTE: AYES ... Domrzalski, Hoban, O'Connell, Penner, Schroeder
NAYES...None...Motion #3 Carried.

MOTION #4: AUDIT FOR TOWN FUND

Motion by Trustee Domrzalski, seconded by Trustee Hoban, to approve batch #498, #499, #500 and #501 against the Town Fund, in the amount of \$435,413.46 to be paid.

ROLL CALL VOTE: AYES: Domrzalski, Hoban, O'Connell, Penner, Schroeder
NAYS: None....Motion # 4 Carried.

CITIZENS TO BE HEARD

None.

OFFICIALS' REPORTS

ASSESSOR: The report for Assessor Sadler was:

- The Wheeling Township Assessor's office saw over 1000 constituents from July 1, 2014, through the end of the Cook County Assessor's Office appeal period (final data due date 8/21/2014).
- The Cook County Assessor opened Wheeling Township for 2014 assessment appeals July 11, 2014, and the 30 day window ran through August 11, 2014. The Wheeling Township Assessor's Office assisted over 400 homeowners with appeals. The dates for the next opportunity to appeal with the Board of Review for the 2014 property tax year have not yet been determined. However the Board of Review is already accepting appeals online and at their offices. Unlike the Cook County Assessor, the Cook County Board of Review maintains a branch office at the Cook County Circuit Courthouse in Rolling Meadows, Illinois.
- The 2013 2nd Installment property tax bills were mailed by the Cook County Treasurer on July 1, 2014 and due August 1, 2014. The Wheeling Township Assessor's Office assisted over 200 constituents with corrected bills during this time period. Many of the constituents, in addition, needed assistance in understanding the property tax bill especially senior citizens who qualified for the Senior Freeze exemption and others entitled to refunds.
- The Wheeling Township Assessor's Office had a much-needed extension of the Assessor's counter installed in late July, and have already seen the benefits of the additional counter space especially for the constituents. It enables in serving them much more efficiently. It provides additional privacy for the constituents at the counter and eliminates congestion and the need or shouting and repeating information as conversations are not overlapping. An additional benefit to the staff is increased security as constituents do not freely come behind the counter as they were inclined to do before.

- The Wheeling Township Assessor's Office plans to move forward on replacing a very outdated server and two eight year old work stations. Staff continues to process permits and sales as they work to maintain current status for both of those.

HIGHWAY DEPARTMENT: Highway Commissioner Saewert reported:

- The Betty Drive, south of Dunlo Ave. Project drainage improvements are completed and the concrete drive aprons are restored. The road will be resurfaced next week.
- The Forest River Subdivision, south end project bidding is completed and the low bid has been approved. The signed contract and performance bond has been received. The project is to start late August or early September.
- The Wheeling Township Highway Department worked with the Cook County Inspectors to review projects being done and permit violations in the unincorporated areas
- A DCEO \$75,000 grant for drainage and road improvements was received through State Representative David Harris.
- A water line installation and a home demolition permit were completed.
- Permit revenue totaled \$35.00.

ADMINISTRATIVE REPORT : Mrs. Stellato reported:

- The elevator modernization has been completed. The elevator is now back in service but a final inspection will take place after a short punch list of minor items is completed.
- Wheeling Township will help raise funds to provide transportation for 50 recruits to and from Great Lakes Naval Station on Thanksgiving Day. Wheeling Township's campaign will be titled "Seats for Sailors" and will encourage residents to donate \$20 to buy a seat for a sailor on a hired "Motor coach". This campaign will be advertised in the next Newsletter.
- The bid specifications for a Ford Econoline with a Commercial Cutaway Van have been finalized and will go out for bid very shortly. Wheeling Township can take advantage of a government fleet discount which could reduce the cost by as much as \$5,000. Delivery could take 6-8 weeks after an order is placed.
- Wheeling Township recently began receiving large donations of bread and frozen meats from Mariano's in Buffalo Grove twice a week. The Clerics of St. Viator have donated huge amounts of fresh produce. The Township clients are grateful for these additions to their bi-weekly shopping.
- Statistics for July 2014:
 - 2,247 Dial a Ride and Medical Van rides (more than half for medical)
 - 1,595 meals delivered
 - 416 visits to the Food Pantry
 - 245 LIHEAP applications processed
 - 156 visits provided by the nurse

NEW BUSINESS

Cemetery Paving Bid Review

Sealed bids were opened on Monday August 25, 2014 and the lowest bidder was Chicagoland Paving Construction at \$89,900. Mark Toberman, Engineer and Project Manager, reviewed the submitted bids and recommended that the bid be awarded to Chicagoland. The project will take about 10 days to complete and can be scheduled to begin early September – weather permitting.

MOTION #5: CEMETERY PROJECT BID AWARD

Motion by Supervisor Schroeder, seconded by Trustee Domrzalski, to award the bid for the Cemetery Paving Project to Chicagoland Paving Construction for \$89,900.

ROLL CALL VOTE: AYES: Schroeder, Domrzalski, O'Connell, Hoban, Penner
NAYS: None....Motion # 5 Carried.

APPROVE 2005, 2006, TAX RATE OBJECTIONS SETTLEMENT

The tax rate objections were the result of excess accumulations. Attorney Metz recommended the Board approve the settlement in the total amount of \$71,414 which is a substantial reduction in the original amount of \$856,000 the attorneys for taxpayers requested. The cost of the litigation could possibly exceed the proposed settlement.

MOTION #6: APPROVAL OF 2005 AND 2006 TAX RATE OBJECTIONS SETTLEMENT

Motion by Trustee Domrzalski, seconded by Supervisor Schroeder to approve the 2005 and 2006 Tax Rate Objections settlement in the total amount of \$71,414.

ROLL CALL VOTE: AYES: Schroeder, Hoban, Domrzalski, O'Connell, Penner
NAYS: None....Motion # 6 Carried.

SET UP FOR FOR INVESTMENT COMMITTEE

Josephine Stellato requested a meeting of the Investment Committee to discuss possible changes to the policy. The Investment Committee is comprised of appointed members: Supervisor Schroeder, Trustees O'Connell and Penner, and Director of Finance and Administration Stellato. The Committee agreed to a meeting on September 23, 2014 at 7:00 PM, prior to the next Regular Board Meeting

MOTION #7: ADJOURNMENT

Motion by Trustee Penner, seconded by Trustee Domrzalski to adjourn.

VOICE CALL VOTE: All Ayes....Motion #7 Carried.

WHEELING TOWNSHIP MINUTES OF REGULAR MEETING AUGUST 26, 2014

The meeting for Tuesday, August 26, 2014, was declared adjourned at 8:40 p.m. The next regular scheduled board meeting is set for Tuesday, September 23, 2014, at 8:00 p.m.

Josephine Stellato
Wheeling Township Deputy Clerk