

**CALL TO ORDER**

The regular meeting of the Supervisor and Board of Trustees of Wheeling Township, for May 24, 2022 was held in the Paula Ulreich Meeting Room, in the Township of Wheeling, 1616 North Arlington Heights Road, Arlington Heights, Illinois. Supervisor Penner called the meeting to order at 8:00 p.m.

**ROLL CALL**

Clerk Gauza called the roll and the following members were present: Supervisor Kathleen Penner, Trustee Jeanne Hamilton, Trustee Patricia Kozicki, Trustee Darrel Talken and Clerk Joanna Gauza.

Also in attendance: Wheeling Township Assessor Ken Jochum, Attorney M. Neal Smith, and Wheeling Township Director of Finance and Administration Regina Stapleton.

Absent: Trustee Joseph Murglin and Wheeling Township Attorney Kenneth Florey

**PLEDGE OF ALLEGIANCE**

Supervisor Penner led those assembled in the Pledge of Allegiance.

**APPROVAL OF MINUTES**

**MOTION #1: APPROVAL OF THE MINUTES OF THE REGULAR BOARD MEETING ON APRIL 26, 2022**

Motion by Supervisor Penner, seconded by Trustee Hamilton, to approve the minutes of April 26, 2022 Regular Board Meeting, with the edit changing the March 22 date to April 26 on the Minutes Header.

ROLL CALL VOTE: AYES: Penner, Hamilton, Kozicki, Talken  
NAYS: None....Motion #1 Carried.

**AUDIT**

**MOTION #2: AUDIT FOR ROAD MANAGEMENT FUND**

Motion by Trustee Kozicki, seconded by Trustee Talken, to approve batch #5/24/22 against the Road Management Fund, in the amount of \$9,276.16 to be paid.

ROLL CALL VOTE: AYES: Kozicki, Talken, Hamilton, Penner  
NAYS: None....Motion #2 Carried.

**MOTION #3: AUDIT FOR CEMETERY FUND**

Motion by Trustee Kozicki, seconded by Trustee Talken, to approve batch #5/24/22 against the Cemetery Fund, in the amount of \$18.50 to be paid.

ROLL CALL VOTE: AYES: Kozicki, Talken, Hamilton, Penner  
NAYS: None....Motion #3 Carried.

**MOTION #4: AUDIT FOR TOWN FUND**

Motion by Trustee Kozicki, seconded by Trustee Talken, to approve batch #4/29/22, #5/13/22, and #5/24/22 against the Town Fund in the amount of \$185,097.94 to be paid.

ROLL CALL VOTE: AYES: Kozicki, Talken, Hamilton, Penner  
NAYS: None....Motion #4 Carried.

**CITIZENS TO BE HEARD**

John Truncele:

Stated he has a concern with a parking lot behind his residence. The lot is always full of semi-trucks and tanker vehicles with kids playing around this area.

Leslie Berkner:

She is a new resident of Mt. Prospect and is concerned about the road ditches on the road that are filled with water after it rains. She wants to know who maintains those ditches.

Joan Huening:

Concerned about the flooding in the Forest River subdivision.

**OFFICIALS' REPORT**

**ASSESSOR:** Assessor Jochum reported:

- TAX YEAR 2021
- Board of Review Appeals: The appeals session for Wheeling Township closed on May 10, 2022 with our office completing 443 appeals for residents. During the appeals session we were also able to identify many missed exemptions thereby, filing Certificates of Error for those residents. Everything was filed with the Board by 5pm on the last day due to considerable efforts of our staff.
- Tax Bills: Second installment tax bills may well be due in December, but it is too early to speculate on a specific date. In the quarterly newsletter we will advise taxpayers to prepare for receiving two tax bills close together.
- TAX YEAR 2022
- Permits: We have begun to review and transmit permits completing ytd, 617 permits with a value of some \$43,371,172.
- Assessor Reassessment: This is a reassessment year for Wheeling Township and while we do not know the schedule we do know that we are NOT in the first third of townships to be assessed for this tax year

WHEELING TOWNSHIP MINUTES OF REGULAR MEETING MAY 24, 2022

CASE ACTIVITY SUMMARY YTD THRU MAY  
23,2022

	1ST QUARTER	APRIL	MAY MTD	YTD
SENIOR EXEMPTION	1853	278	193	2324
HOME OWNERS	198	41	43	282
TAX BILL	202	36	20	258
ASSESSED VALUE	153	344	238	735
DISABILITY	86	20	16	122
MISC	258	71	58	387
TOTAL CASES	2750	790	567	4107

**ADMINISTRATOR’S REPORT:** Administrator Stapleton reported:

- As of March 1, 2022, the Lutheran Home outsourced its meal services. Due to the outsourcing, effective July 1, a hot meal went from \$6.50 TO \$7.50, and a cold meal went from \$4.45 to \$5.45. We have not received any calls regarding a decline in the taste of the food.
- The Food Pantry was once again the recipient of several large food drives such as: Rob Roy CC Village, AH Community Band, Riley Elementary Cub Scouts 132, and Boy Scout Troop 37.
- Director Villarreal will teach “Administering General Assistance and Emergency Assistance in Urban Townships” on June 15 for MTA. If anyone is interested in attending, please let Administrator Stapleton know. It is a full-day training.
- Statistics for March 2022:
  - 1,642 rides – 701 non-medical, 947 medical
  - 1,180 meals delivered
  - 344 visits to the Food Pantry – 665 people fed

**NEW BUSINESS:** None

**OLD BUSINESS:** None

**MOTION #5: ADJOURNMENT**

Motion by Supervisor Penner seconded by Trustee Talken to adjourn.

VOICE CALL VOTE: All Ayes....Motion #5 Carried.

The meeting for Tuesday, May 24, 2022, was declared adjourned at 8:20 p.m. The next scheduled regular board meeting is set for Tuesday, June 21, 2022, at 8:00 p.m.

Joanna M. Gauza  
Wheeling Township Clerk